

**NORTH SAGAMORE WATER DISTRICT MEETING**  
**MINUTES FROM WEDNESDAY, MAY 17, 2017**

The North Sagamore Water District Board of Water Commissioners meeting was held on Wednesday, May 17, 2017 at 4:00 pm at 14 Squanto Road, Sagamore Beach, MA. The meeting was called to order by Chairperson George Sala at 4:03 pm.

The following individuals were present at the start of the meeting: Chairperson George Sala, Commissioner Mark Melchionda, Commissioner Mark Bergeron, Superintendent Matt Sawicki and Treasurer Maureen Fruci.

Commissioner Sala made a motion to move agenda Item 3 to Item 1.

**REORGANIZATION OF THE BOARD OF WATER COMMISSIONERS & DISTRICT MEMBERS**

Commissioner Sala made a motion to appoint Mark Bergeron as Chairperson of the North Sagamore Water District Board of Water Commissioners. The motion was seconded by Commissioner Melchionda. The motion was accepted. Commissioner Melchionda made a motion to appoint Maureen Fruci as Clerk of the District. Commissioner Sala seconded the motion. The motion was accepted. Commissioner Sala made a motion to appoint attorney Robert Troy as legal counsel for the District. Commissioner Melchionda seconded the motion. The motion was accepted.

**APPROVAL OF MEETING MINUTES DATED 3/6/17, 3/16/17 & ANNUAL MEETING 4/12/17**

Commissioner Melchionda made a motion to approve the meeting minutes from 3/6/17 as written. Commissioner Bergeron seconded the motion. The motion was accepted. Commissioner Sala abstained from the vote because he was not present at the meeting. Commissioner Melchionda made a motion to approve the meeting minutes from 3/16/17 as written. Commissioner Sala seconded the motion. The motion was accepted. Commissioner Bergeron abstained from the vote because he was not present at the meeting. Commissioner Sala made a motion to approve the meeting minutes from the ADM on 4/12/17. Commissioner Bergeron seconded the motion. The motion was accepted. Commissioner Melchionda abstained from the vote because he was not present at the meeting.

**DISCUSSION & POSSIBLE VOTE ON 15 FISHER LANE**

Superintendent Sawicki told the Board the owners of 15 Fisher Lane came back with a counter offer of \$3,000 to the Board's offer of \$3,566.50 for the outstanding irrigation account. After a brief discussion the Board decided the final offer will stand at \$3,566.50. The Board feels the offer is more than fair. The Superintendent will inform the owners.

**DISCUSSION & POSSIBLE VOTE ON RATES & REGULATIONS PERTAINING TO PROPERTY REPAIRS**

Superintendent Sawicki explained there was a leak on Phillips Road that damaged a portion of a cobblestone driveway. The District will repair the damage. The Superintendent would like to make an addition to the Rates & Regulations pertaining to property repairs. Commissioner Sala

explained that according to the town bylaws the District is not responsible to repair any property that is in the water main layout (other than asphalt). The Superintendent will draft a new regulation which will become part of the Rates & Regulations of the District. Commissioner Sala made a motion to add Regulation #19 to the Rates & Regulations of the District, as written, effective immediately. Commissioner Melchionda seconded the motion. All Board members were in favor.

#### **NORRIS ROAD TANK REHABILITATION PROJECT UPDATE**

Superintendent Sawicki informed the Board the bid opening for the Norris Road tank rehabilitation project will be Wednesday, 6/14/17 at 2 pm. There will be a pre-bid meeting on Wednesday, 6/7/17 for the engineers and contractors. Commissioner Melchionda suggested the Clerk post both meetings. The project will have a start date around 9/15/17 with a completion date of 5/1/18. There was a discussion of the color for the tank. The Board agreed the color should be the same as the Clark Road tank.

#### **SUPERINTENDENT'S REPORT**

Superintendent Sawicki informed the Board he hasn't received a price for the re-delineation of Zone 1 yet.

The Norris Road pumps will be tested on 5/24. Signs will be posted in the District on 5/22.

The Superintendent explained he would like to mark/paint the tops of the hydrants in the booster zone so they can be easily identified by the fire department.

The Board was given the water conservation rate survey issued by the state. Superintendent Sawicki explained that with the newly issued WMA permit the District needs to meet the 65 rgpcd by 12/31/19. There was a discussion regarding how that would affect rates.

Bortolotti Construction won the bid for the emergency contractor. Their rate will be \$450 per hour which includes 3 employees, a backhoe and a dump truck.

Black Pond well gained 120 gallons per minute after rehab. The plant now delivers 1250 gallons per minute - 330 gallons at church lane and 920 gallons at black pond.

The emergency plant is all set to go we just need the engineers to sign off. The chemical feed pumps at the plant are all original. It may be necessary to replace 1 or 2 a year before they fail. The cost will be taken out of the operating budget.

Last week a contractor doing work at Scusset Beach Park broke a water main as they were fixing the water meter. The water main had to be shut down while the repairs were done. The meter was tested and everything is working fine. The contractor failed to contact the District or Scusset Beach personnel before the work began.

Superintendent Sawicki will be off on 6/1, 6/2, and 6/9.

**TREASURER'S REPORT**

Treasurer Fruci informed the Board there are 47 accounts with outstanding balances from the January bill for a total of \$6,064.86. There was a discussion about establishing some guidelines for the collection of overdue accounts - possibly targeting those accounts with a balance of \$100 or over or those accounts who have not made payments in 2 billing cycles. A tax lien could then be placed on the property with the Town of Bourne if payment wasn't made.

The Treasurer explained that as a result of health insurance plan design changes the District will see a savings of \$2,259.96 for FY18. The District has the option to share these savings with employees who are enrolled in the District's health insurance. The Board opted not to share the savings with employees in FY18.

**ANY OLD/NEW BUSINESS THAT MAY LEGALLY COME BEFORE THE BOARD**

None

**COMMISSIONERS COMMENTS/SELECT NEXT MEETING DATE**

The next meeting is scheduled for Tuesday, June 20, 2017 at 4:15 pm.

**ADJOURN**

Commissioner Melchionda made a motion to adjourn the meeting at 5:04 pm. Commissioner Sala seconded the motion. The motion was accepted.

Respectfully submitted,

Maureen Fruci, District Clerk