

NORTH SAGAMORE WATER DISTRICT
MEETING MINUTES DECEMBER 14, 2021

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Tuesday, December 14, 2021 at 4:15 pm at the North Sagamore Water District office, 14 Squanto Road, Sagamore Beach, MA. Chairperson Mark Melchionda called the meeting to order at 4:15 pm.

Those in attendance at the start of the meeting were Chairperson Mark Melchionda, Commissioner Mark Bergeron, Superintendent Matt Sawicki, Treasurer Maureen Fruci and Commissioner George Sala joined the meeting remotely.

APPROVAL OF MEETING MINUTES DATED 11/22/21

Commissioner Bergeron asked for one change to the meeting minutes dated 11/22/21 – in the Superintendent’s Report, remove the word absolutely from the first sentence. Commissioner Sala made a motion to approve the meeting minutes dated 11/22/21 with the change as noted. Commissioner Bergeron seconded the motion. All Board members were in favor. Roll call vote – Commissioner Sala – yes, Commissioner Bergeron – yes, Commissioner Melchionda – yes.

DISCUSSION & POSSIBLE VOTE ON 337 PHILLIPS ROAD – REQUEST FROM OWNER TO RELOCATE WATER MAIN AND EASEMENT

The Superintendent told the Board he reached out to attorney Bob Troy regarding the water main and easement on 337 Phillips Road as the Board requested at the last meeting. Superintendent Sawicki provided the Board with a copy of Attorney Troy’s response in which he stated he agreed the matter should go before a special or ADM. However, he sees no obstacles that would prevent the District from working with the homeowner to address the issue. The Board discussed the options and recommended Superintendent Sawicki write a letter to the homeowner explaining the Board is in favor of helping her, however, she will be responsible for all costs associated with relocating the water main and easement. In addition, the matter will have to be voted on by District residents at the ADM in the spring. The Board suggested having the homeowner sign an order of conditions and get a better plan for the ADM showing the old easement and the new easement with the deed attached.

SUPERINTENDENT’S REPORT

Superintendent Sawicki reviewed the copy of the new updated draft of the Cape View Way comprehensive permit with the Board. He pointed out changes that were made to items 19 and 20 which work in favor of the District. The original item 21 was removed, as well as item 3 on page 15.

The Superintendent said he and Commissioner Melchionda met with the Cape View Way engineers and discussed eliminating the water main loop to Homestead Road. He said it will save the developers money and eliminate the need for an easement. After the meeting, the District was contacted by the engineers asking for information to estimate the cost of the water main.

Superintendent Sawicki said he will provide the link for the ZBA meeting tomorrow night (12/15/21).

The budget and capital plan can be discussed at next month’s meeting.

The CCR flyer with link information will be included with the water bills in January.

The Superintendent informed the Board GHD began surveying Brady and Tecumseh Road on Monday. However, they did not inform the District until later in the afternoon. Unfortunately, in the meantime a resident called and said there were surveyors on his property who said they were working for NSW. At the time of the call the staff had not been informed of this. The Superintendent said he emailed the resident and explained what had happened.

The part time laborer will be out for a few days in order to get a COVID test.

TREASURER'S REPORT

Treasurer Fruci told the Board currently there are 52 accounts with outstanding balances totaling \$9,760.76.

The District tax rate for Bourne was approved by DOR on 12/10/21 at .84. As of the meeting date the Sandwich rate had not been approved.

NEW BUSINESS

Superintendent Sawicki suggested perhaps the District should consider having remote meetings in January and February if the uptick in COVID cases continues. After a brief discussion, the Board decided it may be a good idea to have remote meetings for the next couple of months but will make that decision when the time comes based on the COVID data.

OLD BUSINESS

None

COMMISSIONERS COMMENTS/SELECT NEXT MEETING DATE

The Board thanked everybody for a job well done and wished all employees happy holidays. The next monthly meeting is scheduled for Wednesday, January 19, 2022 at 4:15 pm.

ADJOURN

Commissioner Sala made a motion to adjourn the meeting at 5:09 pm. Commissioner Bergeron seconded the motion. All Board members were in favor. Roll call vote – Commissioner Sala – yes, Commissioner Bergeron – yes, Commissioner Melchionda – yes.

Respectfully submitted,

Maureen Fruci,
District Clerk