



## **By-Laws of the District**

Updated April 27, 2016

### **ARTICLE 1 - OFFICERS**

**Section 1** There shall be a moderator, who shall be elected at each annual meeting for a period of one year. The other officers of the District shall be specified and directed by Chapter 290, Acts of 1939.

**Section 2** Any vacancy occurring in the offices of Moderator, Clerk, or Treasurer may be filled for the remainder of the unexpired term by appointment by the full Board of Water commissioners.

### **ARTICLE 2 - MEETINGS**

**Section 1** For the year 2014 and each year thereafter the annual meeting shall be held on a Wednesday in April or May of that year. The date of the Annual Meeting of the District shall be voted by the District Commissioners on or before March 30 of each year and the Warrant shall be posted in accordance with requirements of the District and Massachusetts General Laws.

**Section 2** Meetings of the District shall be called by the Clerk when requested in writing by at least a majority of the commissioners or by ten or more legal voters of the District. The Clerk shall give due notice of such meeting by posting copies of the warrant in two or more places in the District at least seven days before the time of the meeting.

**Section 3** Fifteen legal voters shall constitute a quorum at the annual meeting and any special meeting, but at such special meeting no business shall be transacted other than that set forth in the warrant for the meeting. A legal voter shall reside within the boundaries of the North Sagamore Water District and be registered to vote at said address 30 days prior to the District Meeting.

**Section 4** The election of a Water Commissioner shall be preceded by the filing of nomination papers with the District Clerk, containing thirty signatures of District residents, not less than thirty days prior to the date of the Annual Meeting of the District. No candidate shall be nominated for the position of Water Commissioner at the Annual Meeting of the District unless the Town Clerk certifies that thirty District residents have signed nomination papers for that candidate.

### **ARTICLE 3 - FINANCE**

**Section 1** The fiscal year shall be July 1 through June 30.

### **ARTICLE 4 - AMENDMENTS**

**Section 1** These by-laws may be altered, amended, added to or repealed at any meeting of the District provided notice of such proposal is set forth in the call for the meeting.

#### **ARTICLE 5**

Whenever any extension of a water main is requested upon any street, way or other property, the individuals, developers of subdivisions and/or business and industrial areas shall be required to install at their expense all water mains, hydrants, gates and appurtenances required to provide water from the public supply to such individuals, subdivisions and/or businesses and industrial areas located within the boundaries of such areas. The determination of the required size of all water mains, the specifications for materials, fittings and appurtenances used, the location, installation requirements, including easements, legal provisions, agreements and betterments, shall be specified and determined by the District Board of Water Commissioners and solely within their control and discretion.

#### **ARTICLE 6**

Interest at 14% may be charged on unpaid bills after 60 days from date of such bill provided that not less than 30 days notice of such action shall be given.