

**NORTH SAGAMORE WATER DISTRICT**  
**MEETING MINUTES AUGUST 23, 2023**

The North Sagamore Water District Board of Water Commissioners held a meeting on Wednesday, August 23, 2023 at 3:00 pm at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach.

Those in attendance at the start of the meeting were Chairperson Mark Bergeron, Commissioner Mark Melchionda, Commissioner Stephen Mealy, Superintendent Matt Sawicki, and Assistant Treasurer Chey Phillips.

Chairperson Mark Bergeron called the meeting to order at 3:02pm with a roll call attendance: Commissioner Melchionda – yes, Commissioner Mealy - yes, Commissioner Bergeron - yes.

**DISCUSSION AND POSSIBLE VOTE ON ACCEPTANCE OF LOWEST BID FOR WATER MAIN IMPROVEMENT PROJECTS**

Superintendent Sawicki informed the Board that he received a recommendation to accept C&C Construction, Inc. as the low bid for the water main improvement project. He explained that GHD found no reason not to accept their bid. Commissioner Melchionda asked if the clause for builder's risk had been removed from the contract. Superintendent Sawicki responded that it was not removed and referenced when GHD engineer Craig Curtain had explained that the Contractor is responsible for carrying Builder's Risk as outlined in Section 5.06 of the General Conditions and Article 5 of the Supplementary Conditions. Commissioner Mealy asked Superintendent Sawicki whether there he believed there was enough room in the contingencies in the event of rising prices on materials, such as gas or asphalt. Superintendent Sawicki replied by explaining although it was a possibility, he did not anticipate that happening in any capacity that would exceed the contingency amount.

There was a discussion on adding extras to the contract and when they should be considered. Superintendent Sawicki advised that the District should be cautious about adding extras and should reassess the option as the project proceeds.

Commissioner Melchionda made a motion to accept C&C Construction, Inc. as the low bid for the water main improvement projects. Commissioner Mealy seconded the motion. Roll call vote: Commissioner Melchionda – yes, Commissioner Bergeron - yes, Commissioner Mealy – yes.

**DISCUSSION & POSSIBLE VOTE ON BOND AMOUNT FOR WATER MAIN IMPROVEMENT PROJECTS**

Superintendent Sawicki informed the Board that after the bid was received he had gone back to take a look at the projected debt schedule with District's Financial Advisor Lynne Welsh. He further explained that he had plugged the numbers into a 5 year projected budget and there

was not a significant difference between a 10-year bond and a 20-year bond. There was a discussion about the bond options and the impact each would have on the District.

After discussion about the different bond lengths, the Commissioners all agreed that the 10-year bond was the optimal choice for the District.

Commissioner Steve Mealy motioned to support the decision of a 10-year bond in the amount of \$2,000,000.00. Commissioner Bergeron seconded the motion. Roll call vote: Commissioner Melchionda – yes, Commissioner Mealy- yes, Commissioner Bergeron – yes

The projected loan payment will be \$272,000.00 a year for a 10-year loan, and \$218,000.00 a year on a 15-year loan.

**DISCUSSION & POSSIBLE VOTE ON ENGINEERING AMENDMENTS FOR WATER MAIN IMPROVEMENTS PROJECT**

Superintendent Sawicki explained to the Board that received a request from GHD to amend the original agreement with a not to exceed amount of \$10,000.00. He further explained he did not think this was unreasonable request as GHD has had to perform some tasks more than once, there were more meetings than anticipated, and redesigns were necessary as well.

Mark Melchionda motioned to accept the amendment to cover additional effort associated with additional Conservation Commission hearings, coordination following project being put on hold, and additional design work following meetings with the Towns with an effort up to the amount of \$10,000.

Superintendent Sawicki notified the Board that he will be sending a letter to the Planning Board in regards to 371 Old Plymouth Road as there were no edits to be made.

**ADJOURN**

Commissioner Melchionda motioned to adjourn 3:20 pm. Commissioner Bergeron seconded the motion. All Board members were in favor. Roll call vote: Commissioner Bergeron - yes, Commissioner Mealy - yes, Commissioner Melchionda – yes.

Respectfully submitted,

Chey Phillips