

NORTH SAGAMORE WATER DISTRICT
MEETING MINUTES DECEMBER 20, 2018

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Thursday, December 20, 2018 at 4:15 pm at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach. Commissioner Melchionda called the meeting to order at 4:15 pm.

Those in attendance at the start of the meeting were: Chairperson Mark Melchionda, Commissioner George Sala, Commissioner Mark Bergeron, Superintendent Matt Sawicki, Treasurer Maureen Fruci and District resident Stephen Mealy.

DISCUSSION & POSSIBLE VOTE ON OPEN LABORER POSITION

Superintendent Sawicki informed the Board he interviewed 5 candidates for the open laborer position. He provided the Board with the resumes from the top 2 candidates. After some discussion the Board decided Chairperson Melchionda and Superintendent Sawicki will meet with the top 2 candidates for a second interview in the beginning of January and a decision will be made.

APPROVAL OF MEETING MINUTES 9/12/18–EXECUTIVE SESSION, 11/1, 11/14 & 11/28/18

Commissioner Bergeron made a motion to accept and encumber the meeting minutes dated 9/28/18-Executive Session. Commissioner Sala seconded the motion. The motion was accepted.

Commissioner Sala made a motion to accept the meeting minutes dated 11/1/18 as written. Commissioner Bergeron seconded the motion. The motion was accepted.

Commissioner Sala made a motion to accept the meeting minutes dated 11/14/18 as written. Commissioner Bergeron seconded the motion. The motion was accepted. (Commissioner Melchionda was not present at the meeting dated 11/14/18.)

Commissioner Sala made a motion to accept the meeting minutes dated 11/28/18 as written. Commissioner Bergeron seconded the motion. The motion was accepted.

DISCUSSION/UPDATE ON CHURCH LANE TREATMENT PLANT FILTER MEDIA REPLACEMENT

Superintendent Sawicki updated the Board regarding the Church Lane treatment plant filter media replacement project. He said tanks 3 and 4 have been completed and are back on-line. To this date there have been no change orders. There were some additional items included in the bid that have not been necessary. Work will begin on tanks 1 and 2 on 12/26/18.

DISCUSSION/UPDATE OF NORRIS ROAD TANK PAINTING PROJECT

Superintendent Sawicki presented the Board with a letter from CEI engineer Kristen Berger to Worldwide Industries. The letter was signed by Worldwide Industries thereby acknowledging the paint issue and the pending repairs to be completed by April 30, 2019. The Superintendent will provide attorney Bob Troy with all of the pertinent information as a safeguard.

Commissioner Melchionda stated the engineers need to stay on top of the timeline provided to Worldwide Industries to be sure the repairs are completed.

DISCUSSION OF FY20 BUDGET & CAPITAL ARTICLES

Superintendent Sawicki presented the Board with preliminary numbers for the FY20 budget and capital plan. He said the largest increases for the budget will be insurance and the chemical line item. A new cost estimate for the Phillips Road water main replacement project was also given to the Board. There was a lengthy discussion about the cost and an approximate timeline for the project. Superintendent Sawicki said his estimate is fine for discussion purposes but he would need to reach out to the engineers for more definitive information. Commissioner Melchionda suggested he contact CEI for their input and a cost estimate for the engineering portion of the project.

The Superintendent said the Bournedale tank and finding other well sources are also priorities for the District.

SUPERINTENDENT'S REPORT

Superintendent Sawicki said he covered all information in the other agenda items.

TREASURER'S REPORT

Treasurer Fruci informed the Board the FY19 District tax rates were approved by the DOR on 12/6/18:

| | | | | |
|----------|------|-----|------|-----|
| Bourne | FY19 | .89 | FY18 | .85 |
| Sandwich | FY19 | .90 | FY18 | .91 |

The FY18 audit documentation was completed and sent to Bob Bliss.

Water bills will be sent out on January 15, 2019.

NEW BUSINESS

Commissioner Melchionda made a recommendation to give District employees the entire day off on Christmas Eve. Commissioner Sala made a motion to give District employees the entire day off on Christmas Eve. Commissioner Bergeron seconded the motion. All Board members were in favor.

OLD BUSINESS

None

ANY BUSINESS NOT REASONABLY ANTICIPATED WITHIN 48 HOURS OF MEETING

None

COMMISSIONERS COMMENTS/SELECT NEXT MEETING DATE

The next meeting is scheduled for Wednesday, January 16th at 4:15 pm.

ADJOURN

Commissioner Sala made a motion to adjourn the meeting at 5:16 pm. Commissioner Bergeron seconded the motion. The motion was accepted.

Respectfully submitted

Maureen Fruci
District Clerk