

NORTH SAGAMORE WATER DISTRICT
MEETING MINUTES JULY 23, 2026

The North Sagamore Water District Board of Water Commissioners held a meeting on Friday July 23, 2026 at 4:00 pm at the North Sagamore Water District office, 14 Squanto Road, Sagamore Beach, MA.

Those in attendance at the start of the meeting were Commissioner Mark Bergeron, Commissioner Steven Mealy, Commissioner Mark Melchionda, Superintendent Drew Buckley, and Treasurer Maureen Fruci, Attorney Brian Wall, and Greg Wirsén of Green Seal Environmental. Representatives from the Canal Crossing project, Bob Gendron, Sean Cody, and Dan Perry were also present.

Commissioner Bergeron called the meeting to order at 4:00 pm.

APPROVAL OF MEETING MINUTES DATED 3/4/26, 3/4/26 4PM

Commissioner Mealy made a motion to approve both sets of meeting minutes dated 3/4/26 as written. Commissioner Melchionda seconded the motion. All Board members were in favor.

The minutes for 3/4/26 at 4 PM were deferred until next meeting.

UPDATE OF SOLAR ARRAY PROCUREMENT

Commissioner Mealy reached out to the engineering, planning, assessors, and health departments to make sure there were no outstanding issues to prevent the District from moving forward on the purchase.

The purchase and sales agreement has been drafted and should be available for review tomorrow. There are 8 spare solar panels that the District can pick up after the closing.

BLACK POND WELL

The bid opening for Black Pond well will take place at the District office tomorrow, 7/24/26. The Superintendent informed the Board he expected up to 6 bids to come in. The engineer will not be present, but has given the Superintendent a check list to follow.

Bids cannot be accepted after 2:00 pm. After the opening, the bids will go to the engineer for review and the contract award will be decided at the next meeting. A notice to proceed is expected in late August.

CLARK ROAD TANK

The District received a reasonable quote for the well work. The inspection and cleaning will be done by the same company. The work has not been scheduled yet.

NEW TRUCK PURCHASE

There was a brief discussion about the quote received for the purchase of a new District truck.

Commissioner Mealy to approve the submission from Liberty Chevrolet for \$55,458.80 for the purchase of a new Chevrolet Silverado 1500 crew cab. Commissioner Melchionda seconded the motion. All Board members were in favor.

The Superintendent will move forward with the purchase.

ON-CALL EMERGENCY REPAIR AND MAINTENANCE CONTRACT

Superintendent Buckley informed the Board that he wanted to send the contract out to solicit three quotes for the District. There is a requirement that the company have a licensed electrician on staff.

Commissioner Mealy made a motion to approve the submitted draft emergency repair and maintenance contract to be included as one of the policies of the North Sagamore Water District. Commissioner Melchionda seconded the motion. All Board members were in favor.

ABATEMENT REQUESTS – 51 CANAL STREET & 75 HUNTERS BROOK ROAD

The Board reviewed abatement requests the District had received. The property at 51 Canal Street discovered a leak over the winter.

Commissioner Mealy made a motion to approve an abatement for the 51 Canal Street Condominiums for their outstanding bill using to two lowest tiers, for a bill of \$2,099.90 plus the \$55.00 base charge. Commissioner Melchionda seconded the motion. All Board members were in favor.

The property at 75 Hunters Brook Road had higher usage from normal, which may be contributed to a leak that had been fixed between billing cycles.

Commissioner Mealy made a motion to deny the abatement for 75 Hunters Brook Road. Commissioner Melchionda seconded the motion. All Board members were in favor.

Commissioner Melchionda made a motion to move Superintendent's report up to item number 8. Commissioner Mealy seconded the motion. The motion was accepted.

TROY WALL ASSOCIATES – ATTORNEY BRIAN WALL

There was an introductory conversation with Attorney Brian Wall as a possible candidate for future counsel of the District.

SUPERINTENDENT'S REPORT

-A July 3rd power outage occurred causing a mechanical error in the District. A transfer switch needed to be repaired. Additionally, an issue with the chemical feed system was resolved by adjusting the pressure valve.

-Superintendent Buckley got approval to order an additional 4 replacement valves for the treatment plant.

-District personnel are trying to get into the property located at 47 Sagamore Road in order to do a meter change out. The property has been estimated for some time.

Commissioner Melchionda made a motion to move the Troy Wall Associates agenda item before the Treasurer's Report. Commissioner Mealy seconded the motion. All Board members were in favor.

TREASURER'S REPORT

The Board reviewed the Treasurer's Report.

ADJOURN

Commissioner Mealy made a motion to adjourn the meeting at 6:01 pm. Commissioner Melchionda seconded the motion. All Board members were in favor.

Respectfully submitted,

Chey Phillips