

NORTH SAGAMORE WATER DISTRICT
MEETING MINUTES JUNE 20, 2017

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Tuesday, June 20, 2017 at 4:15 pm at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach. Chairperson Mark Bergeron called the meeting to order at 4:18 pm.

Those in attendance at the start of the meeting were: Chairperson Mark Bergeron, Commissioner Mark Melchionda, Superintendent Matt Sawicki, Treasurer Maureen Fruci and CEI engineer Kristen Berger. Commissioner Sala was unable to attend due to an emergency.

APPROVAL OF MEETING MINUTES DATED 5/17/17 & 6/14/17

Commissioner Melchionda made a motion to approve the meeting minutes dated 5/17/17 as written. Commissioner Bergeron seconded the motion. The motion was accepted. Commissioner Melchionda made a motion to approve the meeting minutes dated 6/14/17 as written. Commissioner Bergeron seconded the motion. The motion was accepted.

DISCUSSION & POSSIBLE VOTE ON RECOMMENDATION FOR CONTRACTOR FOR THE NORRIS ROAD TANK REHABILITATION PROJECT

Engineer Kristen Berger explained that after a careful review from the lowest bidder, Worldwide Industries, no issues were found. References were checked and all provided favorable feedback. The project inspector recommended we request a particular crew that has the most experience. Ms. Berger suggested the awarding of the contract should be contingent upon using that particular crew. She informed Superintendent Sawicki they will do a conference call before the contract is signed. Commissioner Melchionda suggested getting a letter of commitment from Worldwide Industries regarding the crew before the contract is signed. Commissioner Melchionda made a motion to award the Norris Road tank rehabilitation contract to Worldwide Industries Corp. with their bid of \$347,240 with the preferred crew contingency in writing. Commissioner Bergeron seconded the motion. The motion was accepted.

DISCUSSION & POSSIBLE VOTE ON ENGINEERING PROPOSAL FOR RE-DELINEATION OF BEACH WELL ZONE 2

Superintendent Sawicki provided the agreement from CEI regarding the re-delineation of the beach well zone 2 which included a summary of the project at a cost of \$19,000. There was a discussion regarding how to educate the District residents about protecting the well against possible water contamination. Superintendent Sawicki sent letters to all the residents whose homes will now be included in the beach well zone 1. The change will have an effect on 5-6 commercial properties on 3A. The engineering project should take about 3 months to complete. Commissioner Melchionda made a motion to use CEI for the re-delineation project stating he is very comfortable using CEI particularly with their knowledge of the District. Commissioner

Bergeron seconded the motion. The motion was accepted. The Board signed the agreement with CEI.

SUPERINTENDENT'S REPORT

Superintendent Sawicki presented the Board with cost estimates for water main replacements in the District. Due to the fact there have been 3 water main breaks on Phillips Road recently, he suggested this project may need to be done sooner than anticipated. The figures are a ballpark estimate to start the conversation and to help determine which direction to go.

A graph was provided to the Board to show the water management act and how the groundwater levels were throughout the last 30 days. At this point there is no water ban.

A spreadsheet including the estimate from the low bidder for the Norris Road tank project was given to the Board. Because the bid for the project came in so low there was a discussion about whether the District is legally obligated to borrow funds due to the vote at the ADM. The article states the money can be used for all of the District's tanks. The Bournedale tank project could possibly be started sooner. The Superintendent will contact Attorney Troy to determine what the District's obligations are regarding borrowing for the Norris Road tank project.

Meter reading has started for the July water bills. Approximately ½ of the District-wide meter replacement is complete.

There was a discussion regarding a slope on 125 Clark Road (property next to water tank). The owner of the property has requested the Board write a letter with any concerns they have regarding the slope. To date the District has not received any information from the homeowner. Commissioner Melchionda told the Superintendent to let the homeowner know the Board has been informed of the situation and suggested she install some plantings as quickly as possible to prevent erosion.

A commercial garage is being built at 395 Old Plymouth Road (vacant lot near the cell tower). The town sent plans for a 6" fire sprinkler system. Currently the District does not charge for fire protection. Superintendent Sawicki said he will put some numbers together for commercial fire protection.

Superintendent Sawicki informed the Board he will be off on Thursday and Friday.

TREASURER'S REPORT

Treasurer Fruci informed the Board there are 45 accounts with a total of \$5,991.86 outstanding from the January water bills. July water bills will be issued on July 17. The interest rate on the Depository account increased from .15% to .50% and the Stabilization account from .25% to

.50%. Consultant Teresa Johnson will be in to continue working with the Treasurer on monthly reconciliations and year end reports.

ANY OLD/NEW BUSINESS THAT MAY LEGALLY COME BEFORE THE BOARD

None

COMMISSIONERS COMMENTS/SELECT NEXT MEETING DATE

The next meeting is scheduled for Wednesday, July 19 at 4:15 pm.

ADJOURN

Commissioner Melchionda made a motion to adjourn the meeting at 5:26 pm. Commissioner Bergeron seconded the motion. The motion was accepted.

Respectfully submitted,

Maureen Fruci
District Clerk