

NORTH SAGAMORE WATER DISTRICT
MEETING MINUTES JANUARY 23, 2018

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Tuesday, January 23, 2018 at 4:00 pm at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach. Chairperson Mark Bergeron called the meeting to order at 4:03 pm.

Those in attendance at the start of the meeting were: Chairperson Mark Bergeron, Commissioner Mark Melchionda, Commissioner George Sala, Superintendent Matt Sawicki, Treasurer Maureen Fruci and District resident Stephen Mealy.

APPROVAL OF MEETING MINUTES DATED 12/19/17

Commissioner Melchionda made a motion to approve the meeting minute dated 12/19/17 as written. Commissioner Sala seconded the motion. The motion was accepted.

DISCUSSION OF BILLING ISSUES

During the billing process it was discovered that an account had an excessive amount of water consumption. There was a discussion regarding a possible leak on the property. The Board suggested the Superintendent notify the property owner of the issue and set up an appointment to go out to the property and investigate the matter.

DISCUSSION OF FY19 BUDGET AND CAPITAL PLAN

The Board was given the capital plan and an updated proposed FY19 budget. The tax rate should go down a bit based on these numbers. Health insurance rates will be available in February. The Board will review the proposed budget and capital plan and finalize the numbers next month. There was a discussion regarding the Church Lane well redevelopment and pump repair. The Board would like to add the painting of the inside of the tanks to the bid. The Superintendent said the painting will be an add on. The painting, if necessary, will take a couple of weeks. The Superintendent said he will have a solid figure for the project by February.

SUPERINTENDENT'S REPORT

The Superintendent presented the Board with the final budget numbers for the Norris Road project. The final cost was \$431,492.85, with available funds remaining (\$313,104.01-storage tank upgrades) and (\$34,522.79-booster zone system upgrades). There is \$33,584 left for retainage. The Superintendent informed the Board the Weldon Park booster pumps which have been in place since 1991, need to be replaced and suggested using some of the money that is left for this project. The Board agreed the pumps should be replaced.

The specs for the Church Lane well redevelopment and pump repair project will be available tomorrow (1/24/18). The proposals will be due 2/9/18.

The District was awarded an asset management grant. As part of the grant CEI will catalog every piece of equipment the District owns and look at when it needs to be replaced and at what

cost. The waste barrels are still at the Norris Road tank site but the District is still holding back the retainage.

The Town of Bourne issued a property tax bill for the solar array. The Superintendent met with Green Seal and the town assessor. The assessor will meet with the Board of Assessors regarding the issue. The Bourne assessor suggested the District file an abatement. Commissioner Sala suggested the tax bill should be sent to Attorney Troy to review.

Laborer Tanner Cannon is taking classes to obtain his first license. The exam will be next month.

There were two leaks on Phillips Road this week. The Superintendent suggested once the District loans are paid the water main on Phillips Road needs to be addressed. The Superintendent thanked the Town of Bourne for their assistance with the leaks.

TREASURER'S REPORT

Treasurer Fruci informed the Board the January 2018 water bills were issued on 1/12/18 with a commitment of \$236,856.45.

There was a discussion regarding the Annual District Meeting. The Board decided the meeting will be held on Wednesday, April 25, 2018 at 7:00 pm. The Treasurer will contact the Sagamore Beach fire station to reserve the meeting room.

OLD BUSINESS-MATTERS NOT REASONABLY ANTICIPATED WITHIN 48 HRS OF MEETING

None

NEW BUSINESS-MATTERS NOT REASONABLY ANTICIPATED WITHIN 48 HRS OF MEETING

Commissioner Melchionda asked if there have been any new developments on the Wildwood project. The Superintendent said the next 6 services were paid for but since then there has been nothing.

COMMISSIONERS COMMENTS/SELECT NEXT MEETING DATE

The next monthly meeting is scheduled for Tuesday, 2/27 at 4:00 pm.

ADJOURN

Commissioner Melchionda made a motion to adjourn the meeting at 4:50 pm. Commissioner Sala seconded the motion. The motion was accepted.

Respectfully submitted

Maureen Fruci
District Clerk