

NORTH SAGAMORE WATER DISTRICT
MEETING MINUTES OCTOBER 17, 2023

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Tuesday, October 17, 2023 at 4:15 pm at the North Sagamore Water District office, 14 Squanto Road, Sagamore Beach, MA.

Chairperson Mark Bergeron called the meeting to order at 4:15 pm. Those in attendance at the start of the meeting were Commissioner Mark Bergeron, Commissioner Mark Melchionda, Commissioner Stephen Mealy, Superintendent Matt Sawicki and Treasurer Maureen Fruci.

DISCUSSION & POSSIBLE VOTE ON NORRIS ROAD TRANSMISSION & PHILLIPS ROAD WATER MAIN PROJECTS
-APPROVAL OF PAYMENT REQUESTS

Superintendent Sawicki updated the Board on the construction costs for the Norris Road/Phillips Road water main projects. To date the expenses total \$219,942.95 including inspection, details, flaggers and other expenses.

The Superintendent asked the Board to approve the first pay request from CC Construction for \$213,899.35 minus 5% retainage for a total of \$203,204.38. Commissioner Bergeron said they are doing a nice neat job so far.

Superintendent Sawicki said groundwater on Phillips Road will be a battle. Commissioner Melchionda said at this time of the year it is usually dry but the groundwater is up for sure. Commissioner Mealy asked if groundwater will be an issue all the way down the road. The Superintendent said the private section of the road gets better. The water main will be installed with 3 feet of cover which is deeper than the current 2 feet. Commissioner Melchionda mentioned the inspector was a great choice. The Superintendent said he is very knowledgeable and his temperament is right for the job. He informed the Board the pressure test on Tecumseh Road was completed. It passed inspection half way down the road, but they will have to repair the part that failed. If they don't fix it by Friday, they will pave the road until they can get to it.

Commissioner Melchionda made a motion to accept the pay request from CC Construction for work completed 9/1/23 to 9/30/23 for \$203,204.38. Commissioner Mealy seconded the motion. All Board members were in favor.

The Superintendent told the Board Engineer Russ Kleekamp has left GHD. However, Engineer Craig Curtin is still there. They are the only two engineers from GHD that have worked on the water main project. GHD owns the contract for the project and will have to finalize all pay requests. Superintendent Sawicki said it is possible Mr. Kleekamp could work on the water main project through his new company if the District runs into trouble. He provided a contract for on-call engineering services. Commissioner Melchionda suggested that unless the District runs into problems they should continue to work with Craig Curtin from GHD. He told the Superintendent to let Mr. Kleekamp know the Board discussed the contract and will let him know if they are interested.

DISCUSSION & POSSIBLE VOTE ON CAPE VIEW WAY WATER MAIN UPGRADES – MASSWORKS GRANT

The Superintendent provided the Board with the most recent quarterly report that was given to MassWorks. He said they are a bit behind with permitting so some funding got pushed into FY25. He said he will be meeting with Enbridge next week. The project should be out to bid by mid-December and there should be a contract by mid-January.

DISCUSSION & POSSIBLE VOTE ON BLACK POND REPLACEMENT WELL

Superintendent Sawicki gave the Board the report from Northeast Geoscience, Inc. for their review. After a review of the test results Northeast Geoscience recommends well TW-3-23. He said the initial numbers show it does not have as much capacity but the water quality is much better. Forms will need to be submitted to DEP to review the site. The site has an elevated hill so there will be more earth removal. The fence will have to be moved and a retaining wall may need to be installed. The Superintendent said if DEP approves the site the next step would be to do an 8" test well or a 12" production well.

DISCUSSION & POSSIBLE VOTE ON APPROVAL OF NEW WATER SERVICE APPLICATIONS

-371 OLD PLYMOUTH ROAD – SHERIDAN HOME BUILDERS

The Superintendent said the building at 371 Old Plymouth Road is going to be a metal flex building. A water service is needed but there are no sprinklers. Commissioner Melchionda asked what the bays are going to be used for. Superintendent Sawicki said the building will have 2 stories with 5 bays each with office space upstairs and storage down below. Each unit will also have a bathroom. They will not be allowed to do mechanical work in there. They are requesting 400 gallons a day for water. There will be a 2" service with an 1 ½ " meter. They will do the tap. Commissioner Melchionda said they should keep an eye on what they are doing on the property. Commissioner Mealy said the planning board wants to get together with the water districts to have a standardized letter for all districts. Commissioner Melchionda made a motion to approve the water service application for 371 Old Plymouth Road. Commissioner Mealy seconded the motion. All Board members were in favor. The Superintendent said with that vote there is 6,840 gallons of available water left in the District.

SUPERINTENDENT'S REPORT

Superintendent Sawicki provided the pumping numbers for September.

The Superintendent provided the Board with copies of letters that were sent to residents that own property in Zone 1 and Zone 2. Also included in the meeting pack is a copy of the letter that was sent to the town of Bourne Board of Health, maps that show the locations of Zone 1 and Zone 2, information for residents in Zone 1 about how they can protect the drinking water and the floor drain policy for Zone 2. There was a discussion regarding several properties in Zone 2. Commissioner Melchionda said they should not be doing any mechanical work in those buildings.

Flushing will start next week and will continue through December.

Lead and copper sample results came back good.

Several trees need to come down on District property in the back of Black Pond. It will not affect any neighbors.

The easement on Andrew Road is no longer an issue. National Grid did what they were supposed to do and the property was sold.

The Superintendent said there have been a couple of meetings with Civic Ready regarding the mass notification system. It should be up and running in December.

Superintendent Sawicki told the Board he is having eye surgery and will be out of the office on Thursday and Friday.

TREASURER'S REPORT

Treasurer Fruci told the Board there are currently 79 accounts with outstanding balances totaling \$23,653.13. This amount includes the 6 quarterly bills that were issued on 10/16/23 with a total commitment of \$11,500.

Certified letters were sent on 10/4/23 to 89 accounts with past due balances from the July water bills.

A new bank account was opened in September at Cape Cod Five for the bond proceeds for the FY24 water main projects.

Town of Bourne Assessor Rui Pereira would like to schedule a date for the Classification Hearing the week of November 27th. The Board chose Monday, 11/27/23 at 4:00 pm. The Treasurer will contact the town of Sandwich Assessor to see if that hearing can be held at the same time.

OLD BUSINESS

-RATE STUDY

The Superintendent said the presentation was not complete so it will be included in the November meeting. A letter will be included with the January water bills.

-0 CHURCH LANE BOG PURCHASE

The Superintendent said according to the Registry of Deeds Virginia Vining still owns the property, however Mr. Goduti has documents that say she signed off on the deed but it has not been recorded yet. Commissioner Melchionda said all of the work involved with obtaining this property will be on the District. Superintendent Sawicki said counsel will have to advise the District on the process and what costs will be involved. The owner initially asked for \$50,000 but the property is valued at \$6,000.

COMMISSIONERS COMMENTS/SELECT NEXT MONTHLY MEETING DATE

Commissioner Melchionda thanked the Superintendent for doing an excellent job. Commissioner Bergeron said the meeting packets are phenomenal. Commissioner Mealy said he had a good tour of the District with the Superintendent and was able to see the emergency response team in action when there was a leak. He was also very impressed with the filter plant. The next monthly meeting is scheduled for Wednesday, 11/15/23 at 4:15 pm.

ADJOURN

Commissioner Melchionda made a motion to adjourn at 5:15 pm. Commissioner Mealy seconded the motion. The meeting was adjourned.

Respectfully submitted,

Maureen Fruci
District Clerk