

NORTH SAGAMORE WATER DISTRICT MEETING
ANNUAL MEETING MINUTES FROM MAY 4, 2022

The Annual Meeting of the North Sagamore Water District was held on Wednesday, May 4, 2022 at 6:00 pm in accordance with the bylaws of the District and applicable statutes of the Commonwealth of Massachusetts for the purpose of acting on the articles of the warrant for said meeting issued by the Board of Water Commissioners of the District on April 14, 2022.

Moderator Ronald Morgan called the meeting to order at 6:02 pm at the Sagamore Beach Colony Club, Clark Hall, 30 Robinson Road, Sagamore Beach, MA. The quorum was met according to the Bylaws of the District. There were 15 registered voters verified with the official voting lists provided by the towns of Bourne and Sandwich. There were non-voters in attendance as well.

Moderator Ronald Morgan addressed the audience and thanked everyone for attending. He stated their attendance is important because it enables the District to conduct its business. Commissioner Mark Melchionda then took the floor and addressed those in attendance. He said he had the pleasure to serve on the Board of Water Commissioners with Ron's father, Jim Morgan, for many years. Sadly, he passed away in July 2021. Commissioner Melchionda said Jim was a mentor to him and did a lot for the District over the years he served on the Board of Water Commissioners. He asked everybody for a moment of silence in remembrance of Jim Morgan.

All articles in the warrant were presented and read by newly elected Moderator Stephen Mealy with the exception of Article 1 which was presented and read by Moderator Ronald Morgan.

Article 1 – To see if the District will vote to elect a Moderator for a term of one year

Motion: Commissioner Melchionda made a motion that the District vote to elect Stephen Mealy as Moderator for a term of one year. Commissioner Sala seconded the motion. Stephen Mealy was elected by unanimous vote as Moderator for the term of one year. Ron Morgan handed the gavel to newly elected Moderator Stephen Mealy. Mr. Mealy thanked Mr. Morgan and said he was honored to be asked to take the position of Moderator. He continued on to say he has been attending all of the District meetings for the last couple of years and can't say enough about the board and the staff. He said he looks forward to having a higher level of participation in the District and appreciates the opportunity.

Article 2 – To see if the District will vote to elect by ballot a Water Commissioner for a term of three years

Motion: Commissioner Bergeron made a motion to elect Mark Melchionda to the position of Water Commissioner for a term of 3 years. Commissioner Sala seconded the motion. Mark Melchionda was elected by unanimous vote to the position of Water Commissioner for a term of 3 years.

Article 3 – To see if the District will vote to hear and act upon the reports of the District officers

Motion: Commissioner Sala made a motion that the North Sagamore Water District vote to hear and act upon the reports of the District officers. The motion was seconded by Commissioner Bergeron. The article passed by a unanimous vote of the District.

Article 4 – To see if the District will vote to fix the salary compensation of the Commissioners, Moderator and Clerk of the District as provided by Section 108, Chapter 41, General Laws as amended and that the District raise and appropriate or transfer from available funds a sum of money therefore for the Fiscal Year 2023 as presented in Exhibit A, or act anything thereon

Motion: Commissioner Melchionda made a motion that the North Sagamore Water District vote to raise and appropriate the sum of \$1,450 for the purposes of this article, and to meet this appropriation, raise the sum of \$1,450. Commissioner Bergeron seconded the motion. The article passed by a unanimous vote of the District.

Article 5 – To see if the District will vote to authorize the Board of Water Commissioners to raise and appropriate, borrow or transfer from available funds in the treasury a sum of money for the purposes of District property maintenance to include but not limited to water main repairs and replacements, computer equipment and software upgrades, well rehabilitation, pump repair and upgrades, building and grounds repairs or upgrades, storage tank repairs or painting, engineering or anything incidental thereto, or act anything in relation thereon

Motion: Commissioner Bergeron made a motion that the District vote to appropriate the sum of \$80,000 for the purpose of this article and to meet this appropriation, raise and appropriate the sum of \$80,000. Commissioner Melchionda seconded the motion. The article passed by a unanimous vote of the District.

Article 6 – To see if the District will vote to authorize the Board of Water Commissioners to raise and appropriate, borrow or transfer from available funds in the treasury a sum of money for purposes of engineering, permitting, test well installation and pumping, water quality testing, well redevelopment, pump repairs or upgrades to the District's current or future well sites, or act anything thereon

Motion: Commissioner Sala made a motion that the District vote to appropriate the sum of \$40,000 for the purpose of this article and to meet this appropriation, transfer the sum of \$20,000 from available free cash and raise and appropriate the sum of \$20,000. Commissioner Melchionda seconded the motion. The article passed by a unanimous vote of the District.

Article 7 – To see if the District will vote to authorize the Board of Water Commissioners to raise and appropriate, borrow or transfer from available funds in the treasury a sum of money for the purposes of purchasing a new light duty pickup truck for the District and for upgrades and repairs to the District's existing vehicles, or act anything thereon

Motion: Commissioner Melchionda made a motion that the District vote to appropriate the sum of \$44,000 for the purpose of this article and to meet this appropriation, transfer the sum of \$44,000 from available free cash. Commissioner Sala seconded the motion. The article passed by a unanimous vote of the District.

Article 8 – To see if the District will vote to authorize the Board of Water Commissioners to raise and appropriate, borrow or transfer from available funds in the treasury a sum of money to perform a rate study to forecast revenue requirements, calculate a new water rate structure and implement rate adjustments, or act anything thereon

Motion: Commissioner Bergeron made a motion that the District vote to appropriate the sum \$10,000 for the purpose of this article and to meet this appropriation, transfer the sum of \$10,000 from available free cash. Commissioner Sala seconded the motion. The article passed by a unanimous vote of the District.

Article 9 – To see if the District will vote to authorize the Board of Water Commissioners to raise and appropriate or transfer from available funds in the treasury a sum of money to defray the operating budget of the District for Fiscal Year 2023 as presented in Exhibit A or act anything thereon

Motion: Commissioner Sala made the motion that the District vote to appropriate the sum of \$1,238,192.17 for the purpose of this article and to meet this appropriation, raise and appropriate the sum of \$1,238,192.17 in the amounts and for the purposes as set forth on budget spreadsheet Exhibit A attached hereto and incorporated by reference. Commissioner Melchionda seconded the motion. The article passed by a unanimous vote of the District.

Article 10 - To see if the District will vote to authorize the Board of Water Commissioners, on behalf of the North Sagamore Water District, to accept an easement from MJG Nominee Trust, Mary Jo Gagnon Trustee in, along, and upon portions of said owner's land situated on 337 Phillips Road in Sandwich, Barnstable County, Massachusetts, said land being the parcels designated as Town of Sandwich Assessors Map 95-Lot 28 and lots 115 and 212 on a Land Court plan 2903E, sheet 2 titled "subdivision of portion of lot A" dated December 8, 1951 said easement consisting of a perpetual easement in the area shown as "Prop. 5' water easement" on "Plan of Land Showing Relocated Water Dept. Easement" dated March 8, 2022 (exhibit B) that may be used where water pipes are installed for the purposes of construction, laying, installing, maintaining, repairing, replacing, or removing water pipes, and further agree that all water pipes installed in said easement or any other part of said property shall be and remain the property of the North Sagamore Water District and that the North Sagamore Water District shall not be obligated in any way on account of the granting to it of this easement on the said property and the conveyance to it of all right, title and interest in and to the water pipes laid therein, or act anything thereon (this article requires a 2/3 vote)

Motion: Commissioner Melchionda made the motion that the District Commissioners be authorized to accept a Perpetual Easement from MJG Nominee Trust, on terms and conditions deemed by the Commissioners to be in the best interest of the District, in, along and upon portions of land located at 337 Phillips Road, Sandwich, MA, and located on a Parcel shown on

Town of Sandwich Assessors Map 95, Lot 28 and identified as “Prop 5 Water Easement” on a “Plan of Land Showing Relocated Water Dept. Easement,” dated March 8, 2022, on the conditions that the water pipes in the Easement Area remain the property of the North Sagamore Water District and further that the MJG Nominee Trust be responsible for any and all costs related to installation of the water pipes in the Easement area. The Perpetual Easement shall be for the purpose of construction, laying, installing, maintaining, repairing, replacing or removing water pipes. Commissioner Sala seconded the motion. This article passed by a unanimous vote of the District.

Article 11 – To see if the District will vote to authorize the Board of Water Commissioners, on behalf of the North Sagamore Water District, to hereby grant, convey and release any rights it might have in, along, and upon portions of land owned by MJG Nominee Trust, Mary Jo Gagnon Trustee situated on 337 Philips Road in Sandwich, Barnstable County, Massachusetts, said land being the parcels designated as Town of Sandwich Assessors Map 95 – Lot 28 and Lots 115 and 212 on a Land Court plan 2903E, sheet 2 titled “subdivision of portion of lot A” dated December 8, 1951 with rights granted to North Sagamore Water District per Land Court Document #39,611 dated June 30, 1953 with those areas being shown as “Existing 5’ North Sagamore Water District Easement” located between “Prop 5’ water easement” on Plan of Land Showing Relocated Water Dept. Easement” dated March 8, 2022 (exhibit B), or act anything thereon (this article requires a 2/3 vote)

Motion: Commissioner Bergeron made the motion that the District Commissioners be authorized to grant, convey and release any rights it has upon those portions of land owned by MJG Nominee Trust, located at 337 Phillips Road, Sandwich, MA, on terms and conditions deemed by the Commissioners to be in the best interests of the District, and located on a Parcel shown on Town of Sandwich Assessors Map 95, Lot 28, and identified on a “Plan of Land Showing Relocated Water Dept. Easement, dated March 8, 2022, as “Existing 5’ North Sagamore Water District Easement” on the condition that the MJG Nominee Trust release any and all claims related to the installation of water pipes on the existing Easement. Commissioner Sala seconded the motion. The article passed by a unanimous vote of the District.

Moderator Stephen Mealy recognized Commissioner Melchionda. Commissioner Melchionda took the floor and said that on behalf of the Board of Water Commissioners he wanted to recognize Ron Morgan for his years of service as Moderator of the District. He presented a plaque to Mr. Morgan stating that the Board appreciates all of his hard work over the years. Mr. Morgan thanked the Board for the plaque and their appreciation.

Moderator Stephen Mealy established the business of the District was complete and asked for a motion to adjourn the meeting at 6:23 pm. Ronald Morgan made the motion to adjourn the meeting, seconded by District residents on the floor. The meeting was adjourned.

Respectfully submitted,

Maureen Fruci, District Clerk