

NORTH SAGAMORE WATER DISTRICT
MEETING MINUTES APRIL 27, 2026

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Monday, April 27, 2026 at 3:00 pm at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach, MA.

Those in attendance at the start of the meeting were: Commissioner Mark Melchionda, Commissioner Mark Bergeron, Commissioner Stephen Mealy, Superintendent Drew Buckley, and Treasurer Maureen Fruci.

Engineer Kristen Berger joined the meeting remotely.

Commissioner Melchionda opened the meeting at 3:00 pm.

331 PHILLIPS ROAD EASEMENT

The Superintendent explained that there was no new information to discuss regarding the easement.

UPDATED OF SOLAR ARRAY PROCUREMENT

Superintendent Buckley informed the Board that he had not received the documents from Greg Wirsén pertaining to the procurement or the results of the solar array appraisal. He did not have any updates for the Board at this time.

Commissioner Mealy made a motion to move the 4th agenda item up to the number 3 position. Commissioner Bergeron seconded the motion. The motion was accepted.

FY27 BUDGET AND CAPITAL ARTICLES

There was a discussion about any updated budget and capital plan numbers.

Engineer Berger suggested annual reevaluation of the Capital plan to adjust for changing priorities, and unexpected costs. She suggested yearly reviews of the capital projects and operating budget to keep planning current.

There was a discussion explaining how the preparation for the annual meeting articles had begun, and would be finalized soon. Final numbers will be adjusted as free cash estimates and appraisal reports are received.

RATE STUDY

Engineer Berger provided documents that showed the breakdown of the District's total budget.

Engineer Berger provided four options for the FY27 water rates with percentage increases compared to current rates. She provided a model that projected the water rate revenue based on each of the four options. There was a discussion about the impact on the customer's bills.

It was decided that the District would change their goal of the rate and tax revenue split to 40/60 as compare to the previous goal of 50/50.

After discussion, there was a consensus leaning towards option 4, however a formal decision would wait until the next District meeting.

Engineer Berger left the meeting at 3:40 pm.

SUPERINTENDENT'S REPORT

The Superintendent gave an update on the new employee as it was his first day. Superintendent Buckley said Mr. Dickey had helped on a meter change out and he was already familiar with the process. He believes the new employee will transition easily to the job.

The next meeting is scheduled for Wednesday, May 6, 2026 at 3:00 pm.

ADJOURN

Commissioner Bergeron made a motion to adjourn the meeting at 4:48 pm. Commissioner Mealy seconded the motion. The motion was accepted.

Respectfully submitted,

Chey Phillips