

NORTH SAGAMORE WATER DISTRICT
PRE-CONSTRUCTION MEETING MINUTES
SEPTEMBER 19, 2023

The North Sagamore Water District Board of Water Commissioners held a pre-construction meeting for the Phillips Road water main and Norris Road transmission water main projects on Tuesday, September 19, 2023 at 2:00 pm at the North Sagamore Water District office, 14 Squanto Road, Sagamore Beach, MA.

Chairperson Mark Bergeron called the meeting to order at 2:00 pm. Those in attendance at the start of the meeting were Commissioner Mark Bergeron, Commissioner Mark Melchionda, Superintendent Matt Sawicki, Treasurer Maureen Fruci and Assistant Treasurer Chey Phillips. Also attending the meeting were Craig Curtin – GHD, Brian Cooney – CC Construction, Chris Correa – CC Construction, Sean Miller - Sandwich Fire, John Manley - Sandwich Police, Theodore Economides - Bourne Police, John Singleton – DCR and Kevin St. Pierre – DCR.

Commissioner Stephen Mealy was unable to attend the meeting.

PRE-CONSTRUCTION MEETING

Craig Curtin GHD Engineer introduced himself as the project engineer for the water main project working along with senior project manager Russ Kleekamp who was unable to attend. He said North Sagamore Water District Superintendent Matt Sawicki will be running the project. Matt Darsch will be the inspector for the project out in the field. Brian Cooney owner of CC Construction and Chris Correa project manager for CC Construction were introduced as well. He said representatives from Sandwich fire and police, Bourne police, and DCR were attending as well.

Superintendent Sawicki said during the water main construction on Phillips Road they will leave one lane open for vehicular traffic. He explained the water main will hug one side of the roadway and will not go all the way down the road. Construction will stop before it turns into a private road at the pillars. The representative from DCR said they are fine with emergency vehicles using the gate at the end of Phillips Road during the construction. He said he will give them their phone numbers and make sure they provide keys for the gate.

CC Construction said the project is scheduled to begin on 9/25/23 on Brady and Norris Roads with a projected start date of 10/17/23 for the Phillips Road water main. The project will be completed by the end of the year. John Manley from Sandwich PD asked if the water will have to be shut off. Superintendent Sawicki said there will be some scheduled shut offs and there is always the possibility of an unexpected shut off. Residents will be notified in advance of any scheduled shut offs. Sean Miller from Sandwich FD provided the fire department dispatch phone number 508-888-0525. Theodore Economides from Bourne PD asked about traffic details. He said if Bourne PD cannot fill the detail, flaggers can be used. Superintendent Sawicki asked if the District uses signage for detours would a detail be necessary. Officer Economides said he will check with the chief for clarification on that. Chris Correa from CC Construction said they intend to close the road so they will need a minimum of one police officer or flagger for overall safety. Officer Economides said he will let them know as soon as possible if the details can be filled. CC Construction said they have a flagger company they use and he will provide the information as soon as possible. John Manley - Sandwich PD provided the dispatch number 508-888-1212.

Chris Correa from CC Construction said Phillips Road is barely wide enough for equipment so there will be delays, however they will do their best to accommodate residents. Craig Curtin said the residents are aware of the situation.

Superintendent Sawicki said there will be message boards placed where they will be visible to affected residents.

There was a discussion about the work schedule. Chris Correa said they will work Monday through Friday 7 am – 4 pm. Mr. Curtin said they will have to notify the town if they plan to work on a holiday including Columbus Day and Veterans Day. In addition, he asked CC Construction to include himself and Engineer Russ Kleekamp on any general correspondence relating to the water main project. Pay requisitions should include him, Russ Kleekamp and Superintendent Sawicki. Change orders have to be approved by GHD engineer Russ Kleekamp and Superintendent Sawicki.

Mr. Curtin said pre construction photos and videos need to be provided prior to the start of any construction, including the staging area. Progress meetings will be scheduled as needed. Superintendent Sawicki said the left side of the Clark Field parking lot will be used for the staging area leaving the right side for residents who use the ball field or tennis courts. Mr. Curtin asked if there would be other staging areas. CC Construction said there will be some miscellaneous equipment on Phillips Road. Superintendent Sawicki said they could use the beach lot if necessary. There was a brief discussion about groundwater on Phillips Road. The Superintendent said they did a couple of test pits. He said it has been wet this year. Mr. Curtin asked for tie cards and said if they are accurate he will add the information to their tie cards as well as information for valves and mains.

Mr. Curtin said his presentation was complete and asked if there were any questions or comments. CC Construction said pipe and fittings will be at the Clark Field parking lot. They may move the excavator closer to Norris Road. Superintendent Sawicki said they could possibly use the Norris Road tank driveway. Commissioner Melchionda said he thinks Bourne PD will be busy with details for the bridge work that is currently ongoing. The Superintendent said residents have been notified about the project and are well aware of what's going on. Mr. Curtin provided CC Construction with the contact list for the project.

COMMISSIONERS COMMENTS

The Board said they hope the project goes smoothly and quickly.

ADJOURN

Commissioner Melchionda made a motion to adjourn the meeting at 2:42 pm.

Respectfully submitted,

Maureen Fruci
District Clerk