

NORTH SAGAMORE WATER DISTRICT
MEETING MINUTES AUGUST 13, 2026

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Thursday, August 13, 2026 at 3:00 pm at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach.

Those in attendance at the start of the meeting were: Chairperson Mark Bergeron, Commissioner Mark Melchionda, Commissioner Steve Mealy, Superintendent Drew Buckley, and Assistant Treasurer Chey Phillips.

Commissioner Bergeron called the meeting to order 3:00 PM.

MEETING MINUTES DATED 3/4/26, 3/23/26, 4/8/26, 4/15/26

Commissioner Melchionda asked for a change to the meeting minutes dated 3/4/26 under the agenda item regarding the new water operator position. It should state, Field Supervisor Jon Devine is having surgery on his hand. Commissioner Mealy made a motion to approve the meeting minutes dated 3/4/26 with the changes as noted. All Board members were in favor.

Commissioner Melchionda made a motion to approve the meeting minutes dated 3/23/26 as written. Commissioner Mealy seconded the motion. All Board members were in favor.

Commissioner Melchionda made a motion to approve the meeting minutes dated 4/8/26 as written. Commissioner Mealy seconded the motion. All Board members were in favor.

Commissioner Melchionda made a motion to approve the meeting minutes dated 4/15/26 as written. Commissioner Mealy seconded the motion. Commissioner Bergeron abstained from voting as he was not in attendance at the meeting.

NEW WATER SERVICE APPLICATION – BRIGANTINE PASSAGE ADU

The Superintendent informed the Board that the District had received an application for an ADU at 9 Brigantine Passage Drive. He explained he had the contractor's insurance certificate and the applicant had left a payment, pending approval.

Commissioner Melchionda made a motion to approve the water application at 9 Brigantine Passage Drive as listed. Commissioner Mealy seconded the motion. All Board members were in favor.

BLACK POND WELL SITE IMPROVEMENTS

The Superintendent informed the Board that he spoke to Mike Ohl from CEI and asked the board for approval to award the bid to MML Construction. He explained that the background check came out favorably. The Superintendent and Engineers' Berger and Ohl are all in agreement that MML should be awarded the project. He hopes to get the notice to proceed out next week.

Superintendent Buckley explained that he wanted to use Don Rugg as inspector on the project.

Commissioner Melchionda made a motion to award MML Construction as contractor for the Black Pond well site improvements as bidded and as noted by CEI spec at \$64,900. Commissioner Mealy seconded the motion. All Board members were in favor.

829 SCENIC HIGHWAY – KAHIAN’S APPLIANCE

Superintendent Buckley informed the Board that they will be doing the tap at 829 Scenic Highway when the contractor is ready. He will let the Board know when it is scheduled.

CYBER SECURITY – WRIGHT PEIRCE

Superintendent Buckley informed the Board that he had met with a representative from Wright Peirce earlier that day. They confirmed the firewall in the computer is acceptable. Log in information was updated.

SUPERINTENDENTS REPORT

-Nusun, Inc. called regarding a repair that is needed at the solar array. Commissioner Melchionda recommended having the solar panels washed.

-The Superintendent hired Sarian Company to do a cross connection survey.

-34 Canal Street service will be abandoned as the house is being torn down for the bridge project. Superintendent Buckley met with DOT and explained he is going to coordinate with Bortolotti to abandon the line.

-The leak detection company is going to come and check the eastern half of the District in September. The price will be the same as last year.

-The Superintendent asked the Board for feedback on the water balance program he had sent the Board information about. All Board members agreed it was a great idea for the District.

-The Board reviewed an abatement request for the property at 10C Wildwood Lane.

Commissioner Mealy made a motion to calculate the bill for 10C Wildwood Lane at the lowest pricing tier to lower the bill from \$327.00 to \$203.20. Commissioner Melchionda seconded the motion. All Board members were in favor.

-Superintendent Buckley let the Board know that he was leaving early on Friday 8/14/26 and would be off the following week 8/17/26 – 8/21/26.

-District personnel picked up the extra solar panels from Greg Wirsén. They will be stored at the treatment plant.

TREASURER’S REPORT

The Board reviewed the Treasurer’s report, there were no questions.

ADJOURN

The next meeting is scheduled for Wednesday, September 9, 2026 at 3:00 PM.

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Commissioner Mealy made a motion to adjourn the meeting at 4:05. Commissioner Melchionda seconded the motion. All Board members were in favor.

Respectfully submitted,

Chey Phillips