

NORTH SAGAMORE WATER DISTRICT **MEETING MINUTES AUGUST 29, 2017**

The North Sagamore Water District Board of Water Commissioners held a pre-construction meeting for the Norris Road tank rehabilitation project on Tuesday, August 29, 2017 at 10:00 am at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach.

Those in attendance at the start of the meeting were: Chairperson Mark Bergeron, Commissioner Mark Melchionda, Superintendent Matt Sawicki, Field Supervisor Jon Devine, Treasurer Maureen Fruci, David Merithew tank construction inspector from Utility Services, Mike Ohl and Kristen Berger engineers from CEI and Ray Koren contractor for the project from Worldwide Industries.

DISCUSSION OF NORRIS ROAD TANK REHABILITATION PROJECT

Engineers for the project Kristen Berger and Mike Ohl from CEI provided an agenda for the meeting. They began by discussing the schedule of the work and moved on to the specifics of the project.

The project is scheduled to begin September 20, 2017. The District will begin draining the tank on the September 19th. Superintendent Sawicki explained they are having a problem with the pumps and the tank may not be able to be drained down as far as they planned. Ms. Berger asked the contractor if there is any equipment they would like to get on-site before the 20th. The contractor, Ray Koren said that would be helpful.

Typical work hours will be Monday – Friday 7 am – 6 pm. The contractor explained they usually don't start working until 9:00 am because of the morning dew. There was a discussion regarding work on the weekends. It was agreed working on Saturdays would speed up the timeline of the project. The contractor said they would work 9-5 or 9-6 on Saturday as needed being aware/considerate of what is going on with the abutting neighbors. Weather can also be a factor. Wind, rain, and humidity levels can slow the project down.

The District will provide the contractor with 200 gallons of fresh water for the whole project.

There was a discussion about using robotics for the project. The contractor stated they have a lot of experience using robotics on other projects. He explained the robotic process of removing the paint from the sides of the tank without a containment system in place. Superintendent Sawicki expressed concerns with this process regarding bid protests and concerns with neighbors. The contractor said they will do everything they can to get the project done as quickly and safely as possible.

Kristen Berger requested all submittals be given to her. Certified payroll information should be given directly to the District. Pay requests should be given to CEI. The District's tax exempt certificate will be given to the contractor.

Site restriction concerns were addressed. Superintendent Sawicki mentioned there is one tree that needs to be taken down. There was also a discussion regarding pre and post work lead testing and soil and air monitoring.

Mr. Koren presented pictures of the equipment they will be using on site. He will notify the District when they need to start bringing in the equipment. Ms. Berger discussed disinfection and testing using method 2.

Ms. Berger explained that any changes should be submitted to her. Any changes relating to money would have to be worked out through the District.

Superintendent Sawicki offered a couple of areas off site to store the contractor's equipment.

At the conclusion of the meeting the group went to the Norris Road tank site and off site storage areas.

ADJOURN

The meeting adjourned at 11:26 am.

Respectfully submitted,

Maureen Fruci
District Clerk