

**NORTH SAGAMORE WATER DISTRICT**  
**MEETING MINUTES OCTOBER 8, 2019**

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Tuesday, October 8, 2019 at 4:00 pm at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach. Commissioner George Sala called the meeting to order at 4:00 pm.

Those in attendance at the start of the meeting were: Chairperson George Sala, Commissioner Mark Bergeron, Commissioner Mark Melchionda, Superintendent Matt Sawicki, Treasurer Maureen Fruci and District resident Stephen Mealy.

**APPROVAL OF MEETING MINUTES DATED 8/21/19 & 9/18/19**

Commissioner Bergeron had one change to the meeting minutes dated 8/21/19. In the motion to accept the change to the minutes dated 6/19/19 it should be Commissioner Bergeron making the motion not Commissioner Sala. Commissioner Melchionda made the motion to accept the minutes dated 8/21/19 with the change as noted. Commissioner Bergeron seconded the motion. The motion was accepted.

Commissioner Melchionda made the motion to accept the meeting minutes dated 9/18/19 as written. Commissioner Sala seconded the motion. The motion was accepted.

**DISCUSSION & POSSIBLE VOTE ON AVAILABILITY OF WATER FOR LOT 63 WILDWOOD LANE**

Superintendent Sawicki informed the Board Hebb Builders moved the water main on Wildwood Lane and provided the District with the deeded easement. They are asking the Board to approve water for Lot 63 Wildwood Lane. Commissioner Melchionda asked to look at the original plan for the Wildwood development. The Board commented there have been a lot of changes from the original plan. They expressed their concern that a 6" water main was installed without the approval of the Board and that Hebb Builders could walk away from the project and the 6" main would become the problem/responsibility of the District.

In order to protect the District, Superintendent Sawicki suggested the Board ask Hebb Builders for a clean plan with the location of each service for the remainder of the project and a complete as built of everything that has been put in the ground (water only) and clearly define where the District's responsibilities are. In addition, the Order of Conditions should be recorded at the Registry of Deeds. Commissioner Melchionda recommended the Board not release any more lots until Hebb Builders provides the plans to the District. He stated the Board can release the lot now if there is a signed letter from Hebb Builders stating they will provide this documentation.

Commissioner Melchionda made a motion that the Board will release the lot as drawn from the plan. However, the Board would like to have an as built plan showing all the water mains, private water mains, domestic and fire along with the Order of Conditions notarized, signed and registered at the Registry of Deeds within 45 days from today (10/8/19). Commissioner Bergeron seconded the motion. All Board members were in favor.

**DISCUSSION & POSSIBLE VOTE TO ALLOW KENNEDY HYDRANTS TO BE INCLUDED AS ACCEPTED HYDRANTS FOR USE IN THE DISTRICT**

Superintendent Sawicki suggested it would be a good idea if the District had another option for fire hydrants. The staff recently had a demonstration of Kennedy hydrants. The Superintendent said the hydrants are easy to work on. He suggested with the upcoming water main project, having more than one option for hydrants could save the District money by creating competition in pricing. Currently the District uses only Mueller hydrants. Commissioner Melchionda asked if the hydrants are made in America. The Superintendent said they are made in America. The Board agreed having options for hydrants was a good idea. Chairperson Sala said no vote was necessary. Superintendent Sawicki said he will update the subdivision regulations and have the Board re-approve them.

**DISCUSSION & POSSIBLE VOTE ON AGREEMENT WITH ENVIRONMENTAL PARTNERS GROUP FOR ENGINEERING FOR THE BOURNE DALE TANK REHABILITATION PROJECT**

Superintendent Sawicki explained there was one change on page 4 of the agreement with Environmental Partners Group. The number of hours for the inspector was listed at 160 but the budgeted number of hours for the job was listed as 300. It should read 160 hours as well. It was a typo and has been corrected. There was a discussion regarding access to the tank. The Superintendent said it should not be a problem. Commissioner Melchionda asked if there is a ladder for the tank. Superintendent Sawicki said there is a 20-foot ladder.

Commissioner Melchionda made a motion that the Board of Water Commissioners will sign the agreement with Environmental Partners Group for the Bournedale tank rehabilitation project. Commissioner Bergeron seconded the motion. All Board members were in favor.

Superintendent Sawicki suggested several dates (10/14, 10/16 or 10/21) for the kick-off meeting for the tank project. It was agreed 10/21 during the day would be most convenient for everyone.

**DISCUSSION & POSSIBLE VOTE ON DISTRICT WATER CAPACITY FOR FUTURE DEVELOPMENT**

There was a discussion regarding the District's water capacity and future development in the District. The Superintendent provided the Board with a list of potential areas of development located within the District. He recommended the District be prepared for new development and suggested a policy be put in place regarding water capacity based on firm numbers. He said the number should be determined using the District's maximum day demand with the largest pump and well offline per DEP guidelines and still be able to pump 24 hours a day in order to meet the demand. The District's water withdrawal permit should also be factored into the number. There was a discussion of different options for determining the District's water capacity including looking at a 3, 5 or 10-year water usage history. The Superintendent said there are no laws that define what that number should be. The Board will need to make that determination based on the District's numbers and include a buffer they are comfortable with.

District resident Stephen Mealy asked if any other water district has created a policy like this. Superintendent Sawicki said not to his knowledge. He stated Mass DEP wrote the guideline but

it is not a law. Mr. Mealy suggested asking DEP or MMA for assistance.

The Superintendent and Engineer Kristen Berger will analyze the District's numbers and should be able to put together a policy to present at the next monthly meeting.

**DISCUSSION & POSSIBLE VOTE ON VARIANCE FOR CONNECTION & INSTALLATION FEE TO SUPPLY WATER TO THE ISLAND AT THE INTERSECTION OF WILLISTON RD. & SAMOSET RD.**

The Superintendent said he was contacted by District residents about adding a faucet to the island intersection of Williston Road and Samoset Road in order to maintain grass and plantings. Commissioner Sala explained the Town of Bourne owns the property and anything added to the property would need to be voted on by the Board of Selectmen and the residents of the town.

**SUPERINTENDENT'S REPORT**

Superintendent Sawicki informed the Board he received a quote from Mike Donovan of \$5,200 for the repair of the exterior back wall of the District office building, including windows and trim.

Flushing has begun and will continue until the Norris Road tank goes off line.

The District will do the PFAS testing in November.

The Superintendent received a phone call from a potential buyer for the property located in front of the Norris Road tank. The caller inquired about what kind of noise/sounds he might expect from the tank site and how often NSWD employees/trucks would be on site. Superintendent Sawicki explained there may be some noise from the pumps running. The next day there was message from the owner of the property who was unhappy about the information that was given to the caller. The Board said the Superintendent did the right thing by giving the caller full disclosure.

The Superintendent asked the Board if his son could attend one of the monthly meetings of the District in order to earn a merit badge for Boy Scouts. The Board said that would be fine.

Superintendent Sawicki provided the Board with the report from the army corps of engineers regarding the cape cod canal bridge project. He said he has major concerns about the project because both of the District's water mains are located within the project. The Superintendent said he will be attending a meeting regarding the project on October 16, 2019 at the Bourne high school and asked if any of the commissioners would like to attend as well. Chairperson Sala suggested he contact state rep Dave Viera to make sure the District stays informed about what is going on with the project. The Superintendent also recommended the District send a letter informing the army corps of engineers there are water mains located in the construction area.

Commissioner Melchionda asked about the meeting with the gas company for Canal Side Crossing. The Superintendent doesn't foresee any issues with the water main being replaced.

### **TREASURER'S REPORT**

Treasurer Fruci reported certified lien letters were sent on October 1, 2019 to 96 accounts with outstanding balances totaling \$17,520.59 from the July 2019 water bill.

Auditor Bob Bliss will be in the office on Thursday, October 10, 2019 to begin his field work for the FY19 audit.

### **NEW BUSINESS**

None

### **OLD BUSINESS**

**-Phillips Road Water Main Project** – Superintendent Sawicki told the Board there have been discussions with DCR in regards to using the emergency access at Scusset Beach for traffic. If the District plans to use the pathway from Scusset Beach to Phillips Road during the water main project they will have to provide a traffic management plan and an engineering plan. They will also want the sandy pathway to be paved. The Superintendent said if these things are done the price from GHD will go up. The Board recommended waiting for the engineering plan to be completed before making a decision.

**-Norris Road Tank Rehabilitation** - Repairs to the Norris Road tank should begin in a week and a half. The project should take approximately one week. The tank will be off-line for about a month and a half. Letters were sent to all the abutters informing them of the project.

**-Cape View Drive Development** – The Superintendent attended a meeting with Chairperson Sala, Cape View Developer and the Bourne fire chief regarding the Cape View Drive project. The developer said the project will require 9,900 gallons of water per day however, the number of bedrooms in the project is unknown at this time. The Board wants to make sure the District is included in the meetings for this project and others that involve the District. They suggested asking the Town of Bourne to notify the District of any Planning Board meetings.

**-Water Treatment Plant Filter Rehabilitation Project** - None

### **ANY BUSINESS NOT REASONABLY ANTICIPATED WITHIN 48 HOURS OF MEETING** **COMMISSIONERS COMMENTS/SELECT NEXT MEETING DATE**

The next meeting is tentatively scheduled for Wednesday, November 20, 2019 at 4:15 pm.

### **ADJOURN**

Commissioner Bergeron made a motion to adjourn the meeting at 5:52 pm. Commissioner Melchionda seconded the motion. The motion was accepted.

Respectfully submitted,  
Maureen Fruci, District Clerk