

NORTH SAGAMORE WATER DISTRICT

MEETING MINUTES APRIL 4, 2019

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Thursday, April 4, 2019 at 3:00 pm at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach. Commissioner Melchionda called the meeting to order at 3:00 pm.

Those in attendance at the start of the meeting were: Chairperson Mark Melchionda, Commissioner George Sala, Commissioner Mark Bergeron, Superintendent Matt Sawicki, Treasurer Maureen Fruci and District resident Stephen Mealy.

APPROVAL OF MEETING MINUTES DATED 3/13/19

Commissioner Sala made a motion to accept the meeting minutes dated 3/13/19 as written. Commissioner Bergeron seconded the motion. The motion was accepted.

DISCUSSION & POSSIBLE VOTE ON RATES & REGULATIONS

Superintendent Sawicki presented the Board with a copy of the updated Rates & Regulations with the changes that were discussed at the last monthly meeting highlighted (Regulations #21,22,23). There was one additional change since the last meeting. The following sentence was added to Regulation #11 regarding repair/replace of water service: **Property owners will have ten (10) days from the date the leak is discovered to repair or replace a broken water service on their property.** Commissioner Sala made a motion to approve the updated Rates & Regulations as written. Commissioner Bergeron seconded the motion. All Board members were in favor.

DISCUSSION & POSSIBLE VOTE ON FINANCIAL POLICY GUIDELINES

The Superintendent told the Board he met with Mr. Mealy last week to review the changes to the financial policy. He said Attorney Troy suggested the District use it as a guidance document rather than a policy. Commissioner Sala made a motion to accept the financial policy as a guidance document. Commissioner Bergeron seconded the motion. All Board members were in favor.

DISCUSSION & POSSIBLE VOTE ON ANNUAL DISTRICT MEETING WARRANT & ARTICLES

Superintendent Sawicki said there were no changes to the Annual District Meeting warrant and articles since the last monthly meeting. The Superintendent will provide the Board with a copy of the warrant including the motions before the meeting. Representatives from Bartholomew & Company will attend the ADM to provide information about OPEB funding and answer questions if necessary. The ADM warrant will be posted by constable Dick White tomorrow (4/5/19).

DISCUSSION & POSSIBLE VOTE ON CHURCH LANE FILTER REHABILITATION PROJECT

The Superintendent explained the District is holding back \$73,608.70 from the project because of a problem with the air scour system at the Church Lane filter plant. The Superintendent said there was a pay requisition that was sent from Dankris Builders to Comprehensive

Environmental Inc. which they never received due to the fact it was mailed to the incorrect address when Comprehensive Environmental moved their headquarters. Because the invoice was lost it was not paid by the District and therefore the balance the District is holding back is a bit higher than it would have been when the project was complete. Superintendent Sawicki told the Board he updated Attorney Troy on the situation and he said the District is within its rights to withhold payment at this time. The Board discussed the possibility of making a partial payment to Dankris Builders but decided to hold back the payment until the problem with the air scour system is resolved.

This problem has created a bit of a tense situation between the District, Dankris Builders and Roberts Filter Technologies. Roberts Filter Technologies said they believe the blower is causing the problem with the air scour system. The blower wasn't replaced as part of the filter rehab project because it was running well at the time. At this time the Superintendent is waiting for an estimate to replace the blower. The Superintendent said Dankris Builders is not willing to meet to discuss the situation and has said they will charge interest on the payment that is being held back. The Superintendent added that Dankris Builders asked to bypass certain inspections in order to move the project along. The District has been unable to get technical questions answered by Roberts Filter Technologies or Dankris Builders. Commissioner Melchionda suggested a letter from the Board should be sent to Dankris Builders with a copy to Attorney Troy as well, listing the projects deficiencies and asking for a plan in writing if the new blower doesn't resolve the problem with the air scour system.

SUPERINTENDENT'S REPORT

Superintendent Sawicki told the Board the Town of Bourne is holding an Economic Summit on April 10, 2019. He is planning to attend along with the Superintendents from Buzzards Bay and Bourne Water Districts.

The new laborer Alex Couturier passed his D1 exam. Currently he is taking the T2 class. The plan is for him to be part of the on call rotation this summer.

Hydrant flushing will begin next week.

The repairs to the Norris Road tank should be starting this month. Letters were sent to the abutters informing them of the project.

Superintendent Sawicki provided the Board with the cost estimate from DN Tanks (the company that originally installed/built the tank) for the Bournedale tank repair. The estimate came in much lower than anticipated at \$125,000-\$130,000. They said the tank is in good condition.

The Superintendent said he would like to use engineer Kristen Berger to review the plans for the Canal Street Crossing project.

TREASURER'S REPORT

Treasurer Fruci told the Board certified letters were sent to 90 customers with past due balances from the January water bills totaling \$19,168.59.

The District received \$1,586.79 from Cape Cod Municipal Health Group for money they received through the Retiree Drug Subsidy Program for prescription drug claims incurred by Medicare eligible members from July 2010 through December 2014. The program reimburses municipalities for a portion of eligible expenses in order to offer plans at a lower cost. Cape Cod Municipal Health Group recommends using the money to fund OPEB.

NEW BUSINESS

None

OLD BUSINESS

None

ANY BUSINESS NOT REASONABLY ANTICIPATED WITHIN 48 HOURS OF MEETING

None

COMMISSIONERS COMMENTS/SELECT NEXT MEETING DATE

The Annual District meeting is scheduled for Wednesday, April 24, 2019 at 7:00 pm.

ADJOURN

Commissioner Sala made a motion to adjourn the meeting at 3:45 pm. Commissioner Bergeron seconded the motion. The motion was accepted.

Respectfully submitted,

Maureen Fruci
District Clerk