

NORTH SAGAMORE WATER DISTRICT
MEETING MINUTES AUGUST 18, 2021

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Wednesday, August 18, 2021 at 4:15 pm at the North Sagamore Water District office, 14 Squanto Road, Sagamore Beach, MA. Chairperson Mark Melchionda called the meeting to order at 4:15 pm.

Those in attendance at the start of the meeting were Chairperson Mark Melchionda, Commissioner Mark Bergeron, Commissioner George Sala, Superintendent Matt Sawicki, Treasurer Maureen Fruci and contractor Brian Hebb.

APPOINTMENT 4:15 PM – BRIAN HEBB – HEBB BUILDERS – WILDWOOD LANE – DISCUSSION & POSSIBLE VOTE ON PLAN CHANGES

Superintendent Sawicki provided the Board with a subdivision plan review for Wildwood Lane. Contractor Brian Hebb explained to the Board he would like to make some changes to the plan for the water main and water service layout for Lots 61 and 62. The plan for Lot 62 shows a new water main with six domestic services and six fire services (previously there was one 4" fire line). Lot 61 shows a new water main that runs behind the buildings on Lot 61. The plan shows fifteen domestic services and fifteen fire services where the original plan had sixteen services, nine fire services and one 4" fire line.

Superintendent Sawicki said all of the new water mains will be 8" PVC (previously 6" PVC on Lot 62). In addition, a hydrant will be installed between Lots 61 and 62 near Wildwood Lane. The Superintendent asked Mr. Hebb if the two 2-unit buildings will have fire sprinklers. Mr. Hebb said sprinklers are not required. Commissioner Melchionda asked if the sprinkler buildings should be shown on the plan. Superintendent Sawicki said yes. The Board asked Mr. Hebb about the curb cut on Ocean Pines Drive. Mr. Hebb stated he has ownership and can grant himself permission for the cut. The Superintendent suggested perhaps the Board should set a timeline for the completion of the water main on Lot 61. After some discussion between the Board and Mr. Hebb it was decided that a 3-year timeline would be put in place.

The Board discussed all of the changes to the plan and said Mr. Hebb will have to supply a correctly scaled plan with all of the changes as noted. Mr. Hebb said he can have his engineer update the plan. Mr. Hebb told the Board he will have control of the development until six months after the last unit is sold and then it will be turned over to an association. The Superintendent said when everything is completed the District would like a Mylar plan showing everything that is District owned and what is owned by the development.

Commissioner Bergeron made a motion to approve the Wildwood plan with the changes as noted, with the list of modifications (Exhibit A) and with a 3-year time line for Lot 61. Commissioner Sala seconded the motion. All board members in favor.

APPROVAL OF MEETING MINUTES DATED 7/13/21

Commissioner Sala made a motion to approve the meeting minutes dated 7/13/21 as written. Commissioner Bergeron seconded the motion. All Board members were in favor.

DISCUSSION & POSSIBLE VOTE ON BOURNE DALE TANK REHABILITATION PROJECT PAY REQUEST

Superintendent Sawicki told the Board the District received a pay requisition from DN Tanks, Inc. for the Bournedale tank project in the amount of \$25,491.96 which includes the change order for the ladder and railings. There is a retainage of \$6,748.00 which includes an annual and a 2-year inspection. Commissioner

Sala made a motion to accept the pay requisition from DN Tanks, Inc. in the amount of \$25,491.96 which includes the change order for the ladder and railings; with a retainage of \$6,748.00. Commissioner Bergeron seconded the motion. All Board members were in favor.

DISCUSSION & POSSIBLE VOTE ON COVID-19 OPERATIONS

The Superintendent asked the Board for their input regarding COVID-19 precautions in the office and out in the field. He said there seems to be a discrepancy between the CDC and the state recommendations. There was a brief discussion and the Board said the District should follow any mandates that come from the state regarding COVID-19.

SUPERINTENDENT'S REPORT

Superintendent Sawicki gave the Board a pumping numbers spreadsheet for their review. He said the July numbers were way down due to the amount of rain we had.

The Superintendent also provided the Board with a spreadsheet showing developable land in the District. He explained the five house lots on Old Plymouth Road are included. He said the builder went before the town of Bourne Planning Board and got an exclusion from being considered a subdivision because all the properties have frontage. The Board reviewed the plans. Superintendent Sawicki said all services will be installed on the properties frontage unless the district receives copies of utility easements.

Superintendent Sawicki also gave the Board a water capacity analysis spreadsheet. The Superintendent said when all of the development in process is completed, the District will have 7,700 gallons of water left of firm capacity with a 30,000 gallon buffer for our WMA permit. Commissioner Melchionda said he does not want to give up that buffer. Commissioner Sala asked if the District can ask for more water. The Superintendent said yes, however DEP will ask the District to conserve water first.

Commissioner Sala said he thinks they should push to have all three water districts included in the town of Bourne routing slips. The District would have to sign off on the plans, stating they have seen them. This would allow the District to be aware of these projects from the beginning.

There was a discussion of the Cape View Way project as it applies to the capacity/buildable lot spreadsheet. The Board also discussed the fire flow tests. Superintendent Sawicki explained the fire flow tests are not a hydraulic model, however the current flow tests show that our model is accurate. He said engineer Kristen Berger has stated that the max flow at the site is 900 gallons a minute per the NSWDM model. Commissioner Sala asked when their next meeting will be held. The Superintendent said on 9/15/21.

The Water Management Act registration has been extended to 2023.

The Phillips Road Association meeting is scheduled for Saturday 9/11/21 at 10 am. The Superintendent said he will be attending and if any of the Commissioners would like to attend, a meeting notice will be posted.

The Superintendent informed the Board he is taking Thursday off.

TREASURER'S REPORT

Treasurer Fruci told the Board the commitment for the July water bills was \$159,737.37. There are currently 467 accounts with outstanding balances totaling \$48,834.09. Reminder letters will be sent at the end of August.

NEW BUSINESS

None

COMMISSIONERS COMMENTS/SELECT NEXT MEETING DATE

Superintendent Sawicki asked the Board if they would like to have a meeting specifically for the Cape View project if a meeting is requested by the developer. The Board said it would be a good idea. The next monthly meeting is scheduled for Wednesday, September 15, 2021 at 4:15 pm.

ADJOURN

Commissioner Sala made a motion to adjourn the meeting at 6:03 pm. Commissioner Bergeron seconded the motion. All Board members were in favor.

Respectfully submitted,

Maureen Fruci,
District Clerk