

**NORTH SAGAMORE WATER DISTRICT**  
**MEETING MINUTES JANUARY 16, 2019**

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Wednesday, January 16, 2019 at 4:15 pm at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach. Commissioner Melchionda called the meeting to order at 4:15 pm.

Those in attendance at the start of the meeting were: Chairperson Mark Melchionda, Commissioner Mark Bergeron, Superintendent Matt Sawicki, Treasurer Maureen Fruci and District resident Stephen Mealy. Commissioner George Sala was unable to attend the meeting.

**APPROVAL OF MEETING MINUTES DATED 12/20/18**

Commissioner Bergeron made a motion to accept the meeting minutes dated 12/20/18 as written. Commissioner Melchionda seconded the motion. The motion was accepted.

**VOTE TO UNENCUMBER EXECUTIVE MEETING MINUTES DATED 4/25/12, 6/5/12, 7/26/12, 8/1/12, 8/2/12, 8/8/12, 10/7/15**

Commissioner Melchionda said he asked Superintendent Sawicki to contact Attorney Troy regarding the executive session meeting minutes. Attorney Troy said salary information can be unencumbered but personal information should remain encumbered. He would like to review all of the executive session meeting minutes before a decision is made. Commissioner Melchionda made a motion to indefinitely postpone unencumbering the executive session minutes until Attorney Troy can review them.

**UPDATE ON CHURCH LANE TREATMENT PLANT FILTER MEDIA REPLACEMENT PROJECT**

Superintendent Sawicki informed the Board the project is complete and it went really well. There was a failed bacteria test that set things back about a week. The tank had to be flushed and chlorinated before it could be re-tested. The tanks should be back on line on Monday. The District saved approximately \$39,800 on addendum items that were not used.

The Superintendent said Assistant Superintendent Ray is rebuilding one of the chemical feed pumps. He would like to purchase another one as a spare with the remaining funds for the project. The Board agreed.

Commissioner Melchionda asked how many years the media should last. Superintendent Sawicki said the number of hours the plant runs would probably be a better way to calculate the life of the media.

**DISCUSSION & POSSIBLE VOTE ON ENGINEERING FOR PHILLIPS ROAD WATER MAIN REPLACEMENT**

The Board was given CEI's proposal/bid for the engineering for the Phillips Road water main project. Commissioner Melchionda said the proposed bid of \$67,000 seems reasonable. The Board will review the proposal and vote on it at the next meeting.

**DISCUSSION OF FY20 BUDGET & CAPITAL ARTICLES**

Superintendent Sawicki presented the Board with the proposed FY20 budget for their review. There are still some line items that need to be adjusted. As of this date there is an increase in the overall budget of \$48,000.

There was a discussion about capital articles including well cleaning, water main projects, and the Bournedale tank.

**SUPERINTENDENT'S REPORT**

Superintendent Sawicki told the Board the District received a tax bill for the solar array. He will meet with the Assessor for the Town of Bourne next week to discuss the matter.

Meter readings for the January water bill only took 26 hours to complete due to the installation of radio read meters.

The grant application for the beach well was submitted. If the District receives the grant the match would be in kind services; site work, bidding etc.

The new laborer will start on Tuesday, January 22.

There are a couple of businesses who have not responded to the previous 4 requests for cross connection surveys. The District will send out a stern letter requesting their cooperation because the surveys need to be completed by the end of 2019.

**TREASURER'S REPORT**

Treasurer Fruci informed the Board the January water bills were sent out 1/15/19 with a total commitment of \$243,030.09.

The DOR certified free cash for NSW/D/Bourne at \$149,919 and for NSW/D/Sandwich at \$17,501.

The unemployment contribution rate went down from 4.3% to .1%.

The Board chose Wednesday, April 24, 2019 for the Annual District Meeting. The Treasurer will check with Commissioner Sala and see if that date works for him.

**NEW BUSINESS**

None

**OLD BUSINESS**

There was a discussion regarding the pumping numbers. Commissioner Melchionda noted the numbers are up over last year.

Commissioner Bergeron mentioned the water quality report showed a higher amount of sodium in the water. Superintendent Sawicki said it's a combination of road salt and the salt

that is naturally in the water here. The recommended number for sodium is 20 ppm and the District is 44 ppm. The District has a disclaimer regarding sodium in the water quality report.

District resident Stephen Mealy asked if he can receive the packet of information given at the monthly meeting.

**ANY BUSINESS NOT REASONABLY ANTICIPATED WITHIN 48 HOURS OF MEETING**

None

**COMMISSIONERS COMMENTS/SELECT NEXT MEETING DATE**

Commissioner Bergeron thanked everyone for contributing to the holiday party.

The next meeting is tentatively scheduled for Tuesday, February 12, 2019 at 4:15 pm.

**ADJOURN**

Commissioner Bergeron made a motion to adjourn the meeting at 5:33 pm. Commissioner Melchionda seconded the motion. The motion was accepted.

Respectfully submitted

Maureen Fruci  
District Clerk