

NORTH SAGAMORE WATER DISTRICT
MEETING MINUTES SEPTEMBER 18, 2019

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Wednesday, September 18, 2019 at 4:15 pm at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach. Commissioner George Sala called the meeting to order at 4:15 pm.

Those in attendance at the start of the meeting were: Chairperson George Sala, Commissioner Mark Melchionda, Superintendent Matt Sawicki, Treasurer Maureen Fruci, GHD Engineer Russ Kleekamp and District resident Stephen Mealy. Commissioner Bergeron was unable to attend the meeting.

APPOINTMENT – RUSS KLEEKAMP – GHD – PHILLIPS ROAD WATER MAIN

Engineer Russ Kleekamp from GHD spoke to the Board regarding the Phillips Road water main project which will begin in the fall of 2020. He explained he had an initial meeting with Superintendent Sawicki to go over the specs for the project. The next step is for the Board to sign the agreement with GHD. GHD will then get the surveyor, draft, permits and begin to figure out how they will reach out to the public with mailers. The Superintendent will provide mailing addresses for residents who live on Phillips Road in Bourne and Sandwich. A description of the project will be on the flyer with GHD's phone number if residents have questions. There was also a discussion regarding the paving and de-watering of Phillips Road.

The Board signed the agreement with GHD. Mr. Kleekamp said they have already started some design work for the project. Superintendent Sawicki said they spoke about bidding material separately. Mr. Kleekamp will research it and see if it will be beneficial to the District. Commissioner Melchionda suggested it may be helpful if GHD attended the District's ADM.

Mr. Kleekamp left the meeting at 4:27 pm.

APPROVAL OF MEETING MINUTES DATED 8/21/19

Commissioner Melchionda made a motion to table the approval of the meeting minutes dated 8/21/19 until the next monthly meeting.

DISCUSSION & POSSIBLE VOTE ON PROPOSAL FROM RESILIENTCE FOR ANALYSIS OF POTENTIAL WELL SITES

Superintendent Sawicki presented a proposal from ResilientCE for the completion of a desktop analysis of potential well sites within the water District's boundaries. The cost for this project will be \$6,500. After some discussion the Board agreed it would be a good idea to get this information. Commissioner Melchionda made a motion to accept the proposal from ResilientCE as written. Commissioner Sala seconded the motion.

DISCUSSION & POSSIBLE VOTE ON AVAILABILITY OF WATER SERVICE – WILDWOOD LANE

Superintendent Sawicki explained Hebb Builders finished moving the water main on Wildwood Lane and provided the as-built for the water main. They have not supplied a deed for the water easement yet because they just finished the work today. The Board agreed they want to see

the easement before giving the approval of water for the project. Commissioner Sala asked to table the discussion until Hebb Builders provides the water easement plan to the District. He said the Board could meet to sign the paperwork if necessary so the project will not be held up.

DISCUSSION ON PROPOSED DEVELOPMENT ON CAPE VIEW WAY

The Superintendent provided the Board with some information regarding a proposed development on Cape View Way. He explained the original plan in the 1980's included the installation of an 8" water main and would have included 8 house lots. As of this date, the water main is off. The new plan is a lot bigger than what was originally proposed.

Kristen Berger from ResilientCE will do a capacity analysis at the developer's expense. At this time the developer is looking for 9,900 gallons per day for the project. Superintendent Sawicki said a hydraulic study will also need to be done. It is unclear how many units will be included in the project. A discussion followed regarding the availability of water for this and other future developments in the District. The Board also discussed the looping of the water main. The Superintendent expressed concern that the project which is a Cape Housing Assistance Corporation project could be tax exempt.

The Superintendent said they can discuss the project further at the next monthly meeting when they may have more information. He suggested having a capacity analysis completed for the District overall and a separate capacity analysis for the project (paid for by the developer). Commissioner Melchionda suggested having a discussion regarding the interconnection with Plymouth again.

SUPERINTENDENT'S REPORT

Superintendent Sawicki told the Board he received a call from Onset Water District asking for assistance during the transition period while they look for a new Superintendent. The Superintendent stated he really doesn't have the time right now. If they need help with a water main break or something like that the District would definitely assist. The Board recommended Onset Water hire a consultant to help them out temporarily.

The Canal Street Crossing gas contractor Enbridge said a water main cannot be put in Hunter's Brook Road because there is a 50-foot gas easement there. The Superintendent said he will meet with Enbridge on September 23rd and get more information and will let the Board know what he finds out. He also informed Greg Wirsen from Canal Street Crossing he will have to come back before the Board if the water main can't be installed because that is part of the agreement for water for the project.

The Superintendent informed the Board Suez company provided information to the District regarding a tank maintenance program. After the initial tank inspection, the company gave the District a summary of renovations, repairs and improvements that would be completed by Suez over the course of 15 years with a cost breakdown of each item. Superintendent Sawicki also provided the Board with his own spreadsheet showing estimated tank costs and stated he doesn't think the estimates provided by Suez add up. After reviewing all of the information the Board agreed the numbers don't work.

The PFAS tests will be done in late October or November after flushing in the District is complete.

Commissioner Melchionda asked how the new laborer is doing. Superintendent Sawicki said he is doing very well. He is smart and ambitious and really enjoys working at the treatment plant.

The Superintendent asked the Board if they would like to proceed with the Bournedale tank project this year. He suggested to start working with the engineer and do both the tank and the Phillips Road water main project at the same time. He doesn't think the projects will interfere with each other. Commissioner Melchionda said he would like to attend the meeting with the engineers.

TREASURER'S REPORT

Treasurer Fruci informed the Board the first set of reminder letters were sent to 282 past due accounts on September 5th and 6th. As of this date (9/18/19) there are 176 past due accounts totaling \$25,975.12.

Certified lien letters will be sent at the end of September to all accounts that fit the water lien criteria in preparation for water liens to be sent to the Town of Bourne at the end of October. All FY19 water liens have been paid in full but one account.

The second BAN payment (\$102,000) was made to Century Bank on September 13, 2019. A transfer of \$100,000 was made from the Rockland Trust money market account to the CC5 depository account. Bids for the third and final BAN note (\$50,000) were received. Cape Cod Five was the lowest bidder with an interest rate of 2%.

The Treasurer explained to the Board there was an update to the Paid Family and Medical Leave law. At this time, municipalities are not subject to the requirements of the state's PFML law. However, there was a hearing on July 9th that would remove the local option for municipalities and mandate the application of the PFML law. The Massachusetts Municipal Association testified in opposition to the bill and has asked municipalities to submit a letter to the Joint Committee on Labor and Workforce Development stating their concerns and how the law could impact small municipalities. The Treasurer asked the Board if they would be like to send a letter in support of MMA's position and they agreed.

NEW BUSINESS

None

OLD BUSINESS

None

ANY BUSINESS NOT REASONABLY ANTICIPATED WITHIN 48 HOURS OF MEETING

None

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COMMISSIONERS COMMENTS/SELECT NEXT MEETING DATE

The next meeting is tentatively scheduled for Wednesday, October 16, 2019 at 4:15 pm. Commissioner Melchionda mentioned contacting Commissioner Bergeron to see if that meeting date works for his schedule as well.

ADJOURN

Commissioner Melchionda made a motion to adjourn the meeting at 5:35 pm. Commissioner Sala seconded the motion. The motion was accepted.

Respectfully submitted,

Maureen Fruci
District Clerk