

**NORTH SAGAMORE WATER DISTRICT**  
**MEETING MINUTES AUGUST 28, 2018**

The North Sagamore Water District Board of Water Commissioners held their monthly meeting on Tuesday, August 28, 2018 at 4:15 pm at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach. Chairperson Mark Melchionda called the meeting to order at 4:15 pm.

Those in attendance at the start of the meeting were: Chairperson Mark Melchionda, Commissioner George Sala, Commissioner Mark Bergeron, Superintendent Matt Sawicki, Treasurer Maureen Fruci, Engineer Kristen Berger and district resident Kathleen Cristadora.

**PUBLIC COMMENT**

Sagamore Beach resident Kathleen Cristadora asked to address the Board regarding potential recreational marijuana establishments in Sagamore Beach. Ms. Cristadora presented the Board with a zoning map and explained that Bourne would allow these businesses to operate in residential areas (B2) in addition to industrial areas (B3 and B4). She expressed her concern that the zoning issue could threaten the quality of life in Sagamore Beach. She also stated she was concerned with the water usage associated with such a business. She said she was not trying to sway anybody's opinion either way but thanked the Board for allowing her to present the information to them.

**APPROVAL OF MEETING MINUTES DATED 7/18/18**

Commissioner Melchionda asked for one change to the meeting minutes dated 7/18/18 in the Superintendent's Report – adding the words *the chemical feed tank* to the first sentence of the third paragraph. Commissioner Sala made a motion to accept the meeting minutes dated 7/18/18 with the change as noted. Commissioner Bergeron seconded the motion. The motion was accepted.

**DISCUSSION & POSSIBLE VOTE ON BID RESULTS OF GREENSAND FILTER REHABILITATION PROJECT CONTRACT**

CEI Engineer Kristen Berger presented the Board with a bid evaluation letter and canvass of bids. She reviewed the 5 bids and explained that Dankris Builders Corp. was the low bid at \$383,800. CEI made contact with a few of their references and all were good. Commissioner Melchionda asked if Dankris could work on filters 3 and 4 first. Superintendent Sawicki said it was included in the bid. Commissioner Sala said their bid looks good.

There was a discussion of the inside of the tanks. The Superintendent said Dankris will clean everything out of the filters and then everyone will have an opportunity to inspect them and determine what needs to be done. Ms. Berger explained it's a fairly straight forward project. Commissioner Melchionda asked about storage. Superintendent Sawicki said there should be a trailer on site. Commissioner Melchionda asked what happens to the media when it's removed from the filter. Ms. Berger said it is sucked out and put into a dumpster and taken away. She explained the material is not hazardous - it's just iron and manganese. The power supply was discussed and Ms. Berger said there shouldn't be any special power needs for this project.

Commissioner Sala made a motion to accept the bid from Dankris Builders Corp. from Plainville, MA with a bid of \$383,800 referencing ADM Article 8. Commissioner Bergeron seconded the motion. All Board members were in favor.

#### **DISCUSSION & POSSIBLE VOTE ON CONNECTION FEES**

Superintendent Sawicki explained he needs more time to work with CEI to have an accurate connection fee structure. The entire system and all of its assets will be evaluated to determine a cost to buy into the system. The Superintendent said he will have the numbers firmed up by the next meeting. Commissioner Melchionda suggested perhaps the District can add another tier to its rate structure strictly for irrigation. Commissioner Bergeron said maybe the District can have a seasonal adjusted rate. Superintendent Sawicki said the District's water system is taxed by irrigation use in the summer. Commissioner Sala asked if some water districts have separate meters for irrigation. Ms. Berger said there are some that do. Commissioner Sala suggested the District should consider a higher rate for higher usage. Ms. Berger said they will have a summary of the connection fee structure for the next meeting. The Board thanked Ms. Berger for coming and for all of the information. Ms. Berger left the meeting at 5:07 pm.

#### **DISCUSSION & POSSIBLE VOTE ON OPEN LABORER POSITION**

A labor and cost analysis report for the open laborer position was presented to the Board for their review and discussion. The Superintendent explained he has begun to look at the cost associated with bringing in another employee to fill the open laborer position. He explained that at this time he thinks it might be best to hold off hiring someone until the Assistant Superintendent gets closer to retirement. At that time, he suggested hiring someone with the licenses needed to operate the treatment plant. He also recommended the Assistant Superintendent and Field Technician receive an increase in salary to bring the positions up to industry standard level before the new position is filled.

Commissioner Sala said he thinks the laborer position should be filled now and that person should be trained to take over the Assistant Superintendent position. He feels the District needs another person citing safety as a concern. Commissioner Melchionda suggested that would make more work for the Superintendent. Commissioner Sala then said perhaps the District hire an individual with a D1 and a T1 license. Superintendent Sawicki expressed concern about the budget.

The Superintendent said he just wanted get the discussion started so the Board can consider all options. Commissioner Melchionda recommended making the salary adjustments for existing positions first and then address the open laborer position. Commissioner Sala requested the Superintendent put together salary structure recommendations for the next monthly meeting and put it on the agenda for discussion and possible vote and the vacant position as a separate agenda item.

Commissioner Sala informed Superintendent Sawicki the Town of Bourne DPW will be having OSHA training on 9/24/18 and NSWDC personnel are welcome to attend.

**SUPERINTENDENT'S REPORT**

Superintendent Sawicki updated the Board regarding the Norris Road tank paint failure issue. There are two sections where the paint is flaking off. The District is working on having it fixed by 12/1. The District withheld \$34,000 from the project as retainage.

Trash was dumped at Black Pond well again. An address was found in the trash and reported to Bourne police.

Hebb Builders filed applications for the next phase of the Ocean Pines development. These are the last lots to be built before they have to move the water main. Superintendent Sawicki will get a preliminary plan for moving the water main.

The sanitary survey is complete. The cross connections have to be completed by 2019.

The Board of Health has been approving more and more credit land per Title 5 regulations for properties in Sagamore Beach. Although this is legal, the land is already undevelopable and the land they are putting restrictions on is near the Beach Well zone 1. The District will continue to monitor agendas.

There was a discussion of a grant opportunity with GZA regarding the beach well and climate change and sea level rises.

**TREASURER'S REPORT**

Treasurer Fruci informed the Board there are a total of 263 accounts with outstanding July water bills totaling \$37,928.48. Reminder letters will be mailed at the end of the week.

The District will be making the first BAN payment on 9/13/18 - \$50,000 plus \$1,950 interest.

New BAN bids will be received on 8/30/18 for the rollover note of \$100,000.

**NEW BUSINESS**

None

**OLD BUSINESS – PERSONNEL POLICY**

The Treasurer updated the Board regarding Barnstable County Retirement and health insurance.

**ANY BUSINESS NOT REASONABLY ANTICIPATED WITHIN 48 HRS OF MEETING**

None

**COMMISSIONERS COMMENTS/SELECT NEXT MEETING DATE**

The next meeting date is tentatively scheduled for 9/12/18 at 4:15 pm.

**ADJOURN**

Commissioner Sala made a motion to adjourn the meeting at 6:44 pm.  
Commissioner Bergeron seconded the motion. The motion was accepted.

Respectfully submitted

Maureen Fruci  
District Clerk