

NORTH SAGAMORE WATER DISTRICT
MEETING MINUTES AUGUST 2, 2023

The North Sagamore Water District Board of Water Commissioners held a meeting on Wednesday, August 2, 2023 at 10:00 am at the North Sagamore Water District office at 14 Squanto Road, Sagamore Beach.

Those in attendance at the start of the meeting were: Chairperson Mark Bergeron, Commissioner Mark Melchionda, Commissioner Stephen Mealy, Superintendent Matt Sawicki, Assistant Treasurer Chey Phillips, GHD Engineer Craig Curtin, and Kara Quinn and Bill McMahon of Robert B. Our Co. Inc.

Chairperson Mark Bergeron called the meeting to order at 10:00 am with a roll call attendance: Commissioner Melchionda – yes, Commissioner Mealy - yes, Commissioner Bergeron - yes.

PRE-BID CONFERENCE

GHD Engineer Craig Curtin initiated the meeting with an overview of the project details and specs. Following his project description, he opened the meeting for questions.

The first three questions were all pertaining to whether or not portions of the project would need to be Bored, and if so, what sizes and kind of Borings were to be used. GHD Engineer Craig Curtin addressed the inquiries regarding Boring stating that no sections of the project required boring, however it is up to the contractor on methods of construction.

Following those questions was an inquiry on how much the required bid bond is for the project. Engineer Curtin replied that as the project manual states, the bid must be accompanied by Bid Security made payable to Owner in an amount of five percent of Bidder's maximum Bid price.

A meeting participant then asked how much the cost estimate of the project is, to which Engineer Curtin replied \$2,800,000.00.

An additional question that was posed was whether Builder's Risk was necessary for the project. The engineer's response was that the Contractor is responsible for carrying Builder's Risk as outlined in Section 5.06 of the General Conditions and Article 5 of the Supplementary Conditions.

The final question asked was whether or not there was any information on groundwater levels. GHD's answer was that the Contract Drawings show two test pits that were completed to identify the groundwater elevations in locations where the groundwater is expected to be high.

Following the questions there was a short discussion on what companies were expected to submit a bid for the project.

ADJOURN

Commissioner Melchionda motioned to adjourn the meeting at 10:21 am. Commissioner Bergeron seconded the motion. All Board members were in favor. Roll call vote: Commissioner Bergeron – yes, Commissioner Mealy – yes, Commissioner Melchionda – yes.